

**San Mateo County Employees' Retirement Association  
Minutes of the Special Meeting of the Board of Retirement**

July 29, 2014

Agenda Item 3.1

June 3, 2014 – Board Agenda

**PUBLIC SESSION** – The Board will meet in Public Session at 10:00 a.m.

**1. Call to Order, Roll Call and Miscellaneous Business**

- 1.1 Appointment of Ad Hoc Nominating Committee for Board Officers

**2. Oral Communications**

- 2.1 Oral Communications From the Board
- 2.2 Oral Communications From the Public

**3. Approval of the Minutes**

**4. Approval of the Consent Agenda**

- 4.1 Disability Retirements
  - Brian McKinley
  - Ana Sapling
  - Francine Wesley
  - Hellen Zhang
- 4.2 Service Retirements
- 4.3 Continuances
- 4.4 Deferred Retirements
- 4.5 Member Account Refunds
- 4.6 Member Account Rollovers
- 4.7 Trustees' Requests for Additional Educational Activities
- 4.8 Overview of Annual Financial Audit
- 4.9 Approval of Audit Engagement Letter
- 4.10 Annual Review, Revision, & Reaffirmation of the Investment Committee Charter
- 4.11 Ratification of Staff's Action to Acquire Fiduciary Liability Insurance

**5. Benefit & Actuarial Services**

- 5.1 Consideration of Agenda Items, if any, Removed From the Consent Agenda
- 5.2 Approval of Actuarial Assumptions for the June 30, 2014 Actuarial Valuation

**6. Investment Services**

- 6.1 Preliminary Monthly Performance Report for the Period Ending April 30, 2014
- 6.2 Quarterly Investment Performance Report for the Period Ending March 31, 2014
- 6.3 Discussion and Selection of Risk Parity Manager
- 6.4 Due Diligence Report Concerning Certain Existing Alternative Investments (Confidential Under Gov. Code §6254.26, to be heard in Closed Session, C2)
- 6.5 Report on Core Equity Manager and Barrow Hanley Annual Reviews
- 6.6 Discussion and Approval of Proposed Changes to the Investment Policy
- 6.7 Educational Presentation Regarding Fixed Income Direct Lending

**7. Board & Management Support**

- 7.1 Preliminary Quarterly Financial Report for Period Ending March 31, 2014
- 7.2 Update on SamCERA's Technology Modernization Project
- 7.3 Approval of Resolution Amending the Board's Education Policy
- 7.4 Approval to Reschedule the July Meeting of the Board of Retirement
- 7.5 Approval of SamCERA's 2014-15 Strategic Plan Update

**8. Management Reports**

- 8.1 Chief Executive Officer's Report
- 8.2 Assistant Executive Officer's Report
- 8.3 Chief Investment Officer's Report
- 8.4 Chief Legal Counsel's Report

**San Mateo County Employees' Retirement Association  
Minutes of the Special Meeting of the Board of Retirement**

**CLOSED SESSION** – The Board may meet in closed session prior to adjournment

- C1 Consideration of Disability Items, if any, Removed from the Consent Agenda
- C2 Due Diligence Report Concerning Certain Existing Alternative Investments (Confidential Under Gov. Code §6254.26)
- C3 Public Employee Appointment in Accordance With Government Code Section 54957.  
Title: Chief Executive Officer.

**9. Report on Actions Taken in Closed Session**

**10. Adjournment in Memory of the Following Deceased Members:**

Jackson, Rosalee	February 27, 2014	Youth and Family Services
Zapparoni, Ceide	April 4, 2014	County Counsel
Boyd, Elise	April 7, 2014	Probation
Gunderson, Martin	April 9, 2014	Sheriff's Office
Blanchard, Laurence	April 12, 2014	Adult and Aging Services
Gildner, Gloria	April 18, 2014	Beneficiary of Van Pelt, Chas
Bergman, Patricia	April 15, 2014	Controller's Office
Wendler, JoyAnn	April 24, 2014	Beneficiary of Wendler, Paul

**JUNE 3, 2014 – SPECIAL BOARD MEETING MINUTES**

**1406.1 Call to Order, Roll Call and Miscellaneous Business**

**Call to Order:** Ms. Natalie Kwan Lloyd, Chair, called the Special Meeting of the Board of Retirement to order at 10:00 a.m.

**Roll Call:**

*Present:* Lauryn Agnew, Sandie Arnott, Albert David, Paul Hackleman, Natalie Kwan Lloyd, David Spinello and Eric Tashman (arrived at 12:00 pm).

*Excused:* Ben Bowler, and Michal Settles.

*Alternates present:* Christopher Miller, Alma Salas.

*Staff:* David Bailey, Scott Hood, Michael Coultrip, Brenda Carlson, Gladys Smith, Mabel Wong, Lilibeth Dames, Elizabeth LeNguyen and Kristina Perez.

*Consultants:* Patrick Thomas, Jonathan Brody, Ping Zhu, and Faraz Shooshani (*all from SIS*).

- 1406.6.3 Discussion and Selection of Risk Parity Manager:** Mr. Coultrip explained that the Risk Parity Manager finalist candidates, who were approved at the March meeting, would be giving presentations to the Board. The presentations would each be approximately 60 minutes long, with time included after the presentation for questions. Each firm's representatives appeared before the Board of Retirement, in the order listed below. They gave presentations about their respective strategies and answered questions from Board members.

**10:00 a.m. Bridgewater** – Joel Widden, Senior Relationship Manager

**11:00 a.m. PanAgora** – Eric Sorensen, Ph.D., President and CEO; Bryan Belton, CFA, Director, Multi-Asset; Michael Anderson, Director, Relationship Management

Following the presentations, the Board took a recess at 12:10 p.m., and reconvened at 12:22 p.m.

After reconvening the Board discussed their thoughts about the candidates' presentations; and went over the merits and discussed fees of both candidates.

**Action:** Mr. David moved to approve the selection of PanAgora as a Risk Parity Manager, and further moved to authorize the Chief Executive Officer to enter into an agreement with PanAgora, after due diligence is completed. The motion was seconded by Mr. Hackleman, and carried with a vote of 6-0-1, with trustees Agnew, Arnott, David, Hackleman, Kwan Lloyd, and Spinello all in favor; none opposed. Mr. Tashman abstained from voting on this matter, as he was not present for the candidates' presentations.

The meeting continued in the order of items below.

- 1406.6.1 Preliminary Monthly Performance Report for the Period Ending April 30, 2014:** Mr. Coultrip discussed the preliminary monthly performance report with the Board. He reported that SamCERA's net preliminary return for April was +0.25% and the trailing twelve month return was +11.3% (+11.7% gross). This item was informational only and no action was taken.
- 1406.6.2 Quarterly Investment Performance Report for the Period Ending March 31, 2014:** Mr. Coultrip and Mr. Thomas presented the Quarterly Investment Performance Report. Mr. Thomas and Mr. Brody went over the quarterly report, page by page, reviewing managers' performances and commenting on specific items. Topics discussed by Board members included active vs. passive management strategies, benchmarks, and hedge funds. This item was informational only and no action was taken.

The Board adjourned into closed session at 1:30 p.m. to discuss item 6.4 (C2), Due Diligence Report Concerning Certain Existing Alternative Investments. The meeting was reconvened to public session at 2:05 p.m.

- 1406.6.4 **Due Diligence Report Concerning Certain Existing Alternative Investments:** Ms. Carlson reported that there was no reportable action taken on this item.
- 1406.5.2 **Approval of Actuarial Assumptions for the June 30, 2014 Actuarial Valuation:** Mr. Bailey introduced Nick Collier, of Milliman, Inc. who reviewed the assumptions report with the Board. Mr. Collier went through Milliman's report and answered questions from the Board. The Board discussed lowering the assumed rate of return from 7.50% to 7.25% and talked about how that reduction would affect the members' and employers' costs. Jim Saco, Budget Director from the County Manager's Office commented favorably, as did Supervisor Dave Pine.  
**Action:** Mr. David moved to approve the economic and demographic actuarial assumptions to be used in the June 30, 2014, actuarial valuation, including reducing the actuarial assumed rate of return from 7.50% to 7.25%, CPI from 3.25% to 3.00 %, and Wage Increase from 3.75% to 3.50%. The motion was seconded by Ms. Arnott and carried with a vote of 7-0, with Agnew, Arnott, David, Hackleman, Kwan Lloyd, Spinello and Tashman, all in favor, none opposed.
- 1406.6.5 **Report on Core Equity Manager and Barrow Hanley Annual Reviews:** Ms. Dames reported that staff met with SamCERA's Core Equity Manager and Barrow Hanley on May 1, 2014, and there were no significant concerns identified in the portfolio reviews. This item was informational only and no action was taken.
- 1406.6.6 **Discussion and Approval of Proposed Changes to the Investment Policy:** Mr. Coultrip reviewed a "clean" version of the Investment Policy, including proposed changes, with the Board. It was noted that the Risk Parity benchmark would remain the same, and that there were changes made to the section regarding securities lending.  
**Action:** Mr. Hackleman moved to approve the changes to SamCERA's Investment Policy as presented, and Mr. David seconded the motion. The motion carried with a vote of 7-0, with Agnew, Arnott, David, Hackleman, Kwan Lloyd, Spinello and Tashman, all in favor, none opposed.
- 1406.6.7 **Educational Presentation Regarding Fixed Income Direct Lending:** Mr. Zhu from SIS gave a presentation to the Board on direct lending strategies and benefits. This item was informational only and no action was taken by the Board.
- 1406.4.0 **Approval of the Consent Agenda:** Ms. Kwan Lloyd asked if there were any items to be removed from the Consent Agenda. The disability application of Hellen Zhang was removed from the Consent Agenda.  
**Action:** Mr. Hackleman moved to approve the remaining items on the Consent Agenda, and the motion was seconded by Ms. Agnew. The motion carried with a vote of 7-0, with trustees Agnew, Arnott, David, Hackleman, Kwan Lloyd, Spinello and Tashman all in favor; none opposed.

Consent AgendaDisability Retirements

- a. The Board found that **Brian McKinley** is (1) permanently incapacitated for the performance of his usual and customary duties as a Deputy Sheriff, (2) found that his disability was a result of an injury arising out of and in the course of his employment, and (3) granted his application for a service-connected disability retirement.
- b. The Board (1) accepted the proposed findings and recommendation of the Hearing Officer, John Simonsen, that **Ana Sapling** does not have a disabling medical condition, (2) found that Ana Sapling is able to perform her duties as a Systems Engineer, and (3) denied her application for a service-connected disability retirement.
- c. The Board found that **Francine Wesley** is (1) not permanently incapacitated for the performance of her usual and customary duties as a Legal Office Specialist, and (2) denied her application for a non-service-connected disability retirement.

1406.4.2 Service Retirements

The Board ratified the actions as listed below for the following members regarding service retirements:

<b>Member Name</b>	<b>Effective Retirement Date</b>	<b>Department</b>
Aguirre, Linda	March 29, 2014	Human Services Agency
Antonini, Janice	March 29, 2014	Courts
Baldwin, Beverly	April 16, 2014	Environmental Health
Binns, Carol	March 29, 2014	Hospital
Boone, Jill	April 23, 2014	Deferred from Public Works
Boulding, Ife	March 29, 2014	Hospital
Briggs, Patrick	March 20, 2014	District Attorney's Office
Bywaters, Julie	April 24, 2014	Deferred from Courts
Camarao, Bonifacio	March 14, 2014	Deferred from Public Health
Dallimonti, Donald	March 31, 2014	Sheriff's Office
Davenport, Thomas	March 29, 2014	Public Works
Day, Vickie	April 1, 2014	Hospital
Dela Cruz, Russell	March 15, 2014	Hospital
DelRosario, Emilio	March 29, 2014	Sheriff's Office
Dottery, Geoffrey	February 1, 2013	Deferred from Hospital
Ellette, Marian	March 31, 2014	Human Services Agency
Franklyn, Linda	March 29, 2014	Aging & Adult Services
Gan, Margaret	April 1, 2014	Human Services Agency
Gandhi, Dhiren	March 30, 2014	ISD
Gimotea, Susan	March 29, 2014	Assessor's Office
Hagler, Isaura	March 29, 2014	Human Services Agency
Hanlon, Mark	March 29, 2014	Sheriff's Office
Hardiman, Lenore	March 17, 2014	Hospital
Haw, Gan	March 2, 2014	Hospital
Hennessy, David	March 29, 2014	Sheriff's Office
Herrera-Zaman, Emilia	March 29, 2014	Hospital
Humphrey, Mary	March 29, 2014	ISD
Jansen, Nora	April 1, 2014	Hospital

1406.4.2 **Service Retirements (con't)**

<b>Member Name</b>	<b>Effective Retirement Date</b>	<b>Department</b>
Johnson, Beverly	April 1, 2014	Human Services Agency
Leung, David	March 29, 2014	Agricultural Weights & Measures
Levy, Nell	March 29, 2014	Human Services Agency
Lim, Michael	March 19, 2014	Probation
Lopez, William	April 1, 2014	Probation
Lucca, Vincenta	March 29, 2014	Department of Public Works
Martinez, Joseph	March 29, 2014	Sheriff's Office
Matarazzo, Steve	March 14, 2014	Deferred from Planning
Matsumoto, Karyl	April 1, 2014	Def'd. County Manager's Office
McKenna, Kathleen	April 1, 2014	Court Commissioner
Miller, Glenda	March 29, 2014	Probation
Miller, Gwendolyn	March 31, 2014	Libraries
Morris-Rankins, Susan	March 2, 2014	Libraries
Nardo, Frank	March 29, 2014	Courts
Nishita, Carol	April 1, 2014	Deferred from Social Services
Nissing, Deborah	March 13, 2014	Deferred from Hospital
Northrup, Linda	March 27, 2014	Aging & Adult Services
O'Brien, Rose	March 31, 2014	Public Health
Oliden, Frances	March 29, 2014	Family Health
Olsen, Gregory	March 2, 2014	Probation
Palomaria, Abema	April 12, 2014	Deferred from Hospital
Peterson, Dean	April 1, 2014	Environmental Health
Preza, Luzviminda	March 28, 2014	Hospital
Rangaswamy, Radha	March 31, 2014	Libraries
Rocha, Lesbia	March 8, 2014	Human Services Agency
Schoenfeld, Jerry	April 1, 2014	Hospital
Shropshire-Mobbs, Margaret	March 29, 2014	Family Health
Singh, Dhirendra	March 31, 2014	Sheriff's Office
Taylor, Rosemary	March 29, 2014	Correctional Health
Thompson, Lee	March 29, 2014	County Counsel
Tseng, Olive	March 29, 2014	Hospital
Valde, Tito	April 1, 2014	Hospital
Varela, Maria Elena	March 29, 2014	Courts
Voll, Denise	March 27, 2014	Deferred from Planning Dept.
Walker, Cheryl	March 29, 2014	Behavioral Health
Wee, John	March 28, 2014	Deferred from Courts

1406.4.3 **Continuances**

The Board ratified the actions as listed below for the following members regarding continuances:

<b>Survivor's Name</b>	<b>Beneficiary of:</b>
Pantoja, Carlos	Pantoja, Victoria
Ketchens, Annie Lee	Ketchens, John
Bloom, Lois	Bloom, Murray
Paull, Anne	Paull, Forrest
House, Edwin	House, Betty

1406.4.4 **Deferred Retirements**

The Board ratified the actions as listed below for the following members regarding deferred retirements:

<b>Member Name</b>	<b>Retirement Plan Type</b>
Trewin, John	G4 Vested
Bates, Robert	S4 Vested
Seubert, Matthes	G4 Vested
Sharpe, Maybelline	G4 Vested
Stevens, Barbara	G4 Vested
Anderson, Rosanna	G4 Vested – Auto Defer
Aragon, Maria	G4 Vested – Auto Defer
Austin, Mary	G4 Vested – Auto Defer
Delgad, Crispin	G4 Vested – Auto Defer
Dubois, Amie	G4 Vested – Auto Defer
Fernandez, Karla	G4 Vested – Auto Defer
Garcia, Amador	G4 Vested – Auto Defer
Hernandez, Patricia L.	G4 Vested – Auto Defer
Hill, Elizabeth M.	G4 Vested – Auto Defer
Jensen, Alicia S.	G4 Vested – Auto Defer
McElroy-White, Greta	G4 Vested – Auto Defer
Morales, Roina M.	G4 Vested – Auto Defer
Nielsen, Eirik C.	G4 Vested – Auto Defer
Pawlowsky, Eric	G4 Vested – Auto Defer
Peterson, Candyce C.	G4 Vested – Auto Defer
Phelan, Paul	P4 Vested – Auto Defer
Recotta, Marjorie H.	G4 Vested – Auto Defer
Rhodes, Karen	G4 Vested – Auto Defer
Shanks, Marie P.	G2 & G3 Vested – Auto Defer
Swaminathan, Meena	G4 Vested – Auto Defer
Thain, Lauri	G3 Vested – Auto Defer
Wachhorst, Wendy	G4 Vested – Auto Defer
Zamora, Niki	G4 Vested – Auto Defer

1406.4.5 **Member Account Refunds**

The Board ratified the actions as listed below for the following members regarding refunds:

<b>Member Name</b>	<b>Retirement Plan Type</b>
Kostic, Christina	G7 Non-vested
Signo, Meriam	G4 Vested
Balbuena, Paul	G5 Non-vested
Jones, Mlima	G7 Non-vested

1406.4.6 **Member Account Rollovers**

The Board ratified the actions as listed below for the following members regarding rollovers:

<b>Member Name</b>	<b>Retirement Plan Type</b>
Nubia, Nicholas	G4 Vested
Warner, Roberta	G4 Vested
Chawk, Gary	G7 Non-vested
Tang, Xiaohua	G4 Non-vested
Mejia, Salvador	G4 Non-vested

1406.4 **Other Consent Agenda items approved by the Board:**

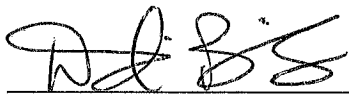
- 1406.4.7 **Trustees' Requests for Additional Educational Activities:** The Board approved requests from Trustees Kwan Lloyd and Agnew to attend additional educational events and approved additional costs.
- 1406.4.8 **Overview of Annual Financial Audit:** The Board reviewed the schedule and structure of the FY 2013-2014, financial audit process.
- 1406.4.9 **Approval of Audit Engagement Letter:** The Board authorized the Chief Executive Officer and the Audit Committee Chair, Mr. Eric Tashman, to execute the Audit Engagement Letter for the June 30, 2014, Financial Statement Audit.
- 1406.4.10 **Annual Review, Revision, & Reaffirmation of the Investment Committee Charter:** The Board reviewed and reaffirmed the Investment Committee Charter.
- 1406.4.11 **Ratification of Staff's Action to Acquire Fiduciary Liability Insurance:** The Board approved staff's acquisition of fiduciary liability insurance on behalf of the Board for the period 5/27/14 to 5/27/15.
- 1406.5.1 **Consideration of Agenda Items, if any, Removed From the Consent Agenda:** The Board adjourned in to closed session at 3:40 p.m. to discuss the disability application of Hellen Zhang that was removed from the Consent Agenda. The Board reconvened in open session at 4:35 p.m. Ms. Carlson reported that by a vote of 5-2 (Agnew, Hackleman, Kwan Lloyd, Spinello and Tashman in favor; Arnott and David opposed) the Board approved the recommendation and found that Hellen Zhang is (1) permanently incapacitated for the performance of her usual and customary duties as an Accountant, (2) found that her disability was a result of an injury arising out of and in the course of her employment, and (3) granted her application for a service-connected disability retirement.
- 1406 C3 **Public Employee Appointment in Accordance With Government Code Section 54957. Title: Chief Executive Officer:** While in closed session the Board discussed this item. After reconvening, Mr. Bailey reported that an advertising budget and calendaring of the CEO recruitment interview dates had been discussed.
- 1406.1.1 **Appointment of Ad Hoc Nominating Committee for Board Officers:** The Chair announced the appointment of Trustees Tashman, Arnott, David and Kwan Lloyd as members of the Ad Hoc Nominating Committee, with Ms. Arnott serving as Chair.
- 1406.2.1 **Oral Communications From the Board:** Trustees Kwan Lloyd, Spinello and Agnew all reported their attendance at the SACRS Spring Conference in Sacramento, May 13-16, 2014. Ms. Arnott reported her attendance at GFOA in Minneapolis, May 18-20, 2014.



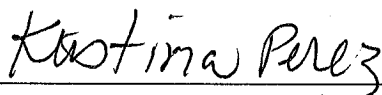
- 1406.2.1 **Oral Communications From the Public:** Ms. Salas reported her attendance at GFOA in Minneapolis, May 18-20, 2014. Mr. Miller reported his attendance at Wharton in Philadelphia on May 4-8, 2014, and at the SACRS Spring Conference in Sacramento, May 13-16, 2014.
- 1406.3.0 **Approval of Minutes:** Ms. Kwan Lloyd asked if there were any changes or corrections to the minutes. None were noted.  
**Action:** Mr. Hackleman made a motion to approve the special meeting minutes from April 29-30, 2014, and the motion was seconded by Mr. David. The motion carried with a vote of 7-0, with trustees Agnew, Arnott, David, Hackleman, Kwan Lloyd, Spinello and Tashman all in favor; none opposed.
- 1406.7.1 **Preliminary Quarterly Financial Report for Period Ending March 31, 2014:** Ms. Wong reviewed the quarterly financial report with the Board and noted an increase of \$104.9 million, which included the County's supplemental contribution of \$50 million. This item was informational only and no action was taken.
- 1406.7.2 **Update on SamCERA's Technology Modernization Project:** Will Morrow, LRWL Project Manager, reviewed the progress of SamCERA's Technology Modernization Project with the Board. He discussed the detailed work plan, risk plan and communication plan being implemented with the PASS vendor, Vitech. This item was for discussion only, and no action was taken.
- 1406.7.3 **Approval of Resolution Amending the Board's Education Policy:** Mr. Bailey reviewed changes to the Board's Education Policy, which consisted of an update to the list of approved education and conference providers. GMI Ratings was added to providers' list and several vendors, who no longer provide educational activities, were removed.  
**Action:** Mr. Hackleman moved to approve the changes made to the Board's Education Policy, and the motion was seconded by Mr. David. The motion carried with a vote of 7-0, with trustees Agnew, Arnott, David, Hackleman, Kwan Lloyd, Spinello and Tashman all in favor; none opposed.
- 1406.7.4 **Approval to Reschedule the July Meeting of the Board of Retirement:** Mr. Bailey and Board members discussed moving the July meeting of the Board of Retirement to July 29, 2014 and changing the time to 10:00 a.m.  
**Action:** Mr. Hackleman moved to change the July meeting date from July 22, 2014 to July 29, 2014, and for the meeting to begin at 10:00 a.m.; the motion was seconded by Ms. Agnew. The motion carried with a vote of 7-0, with trustees Agnew, Arnott, David, Hackleman, Kwan Lloyd, Spinello and Tashman all in favor; none opposed.
- 1406.7.5 **Approval of SamCERA's 2014-15 Strategic Plan Update:** Mr. Hood discussed the 2014-15 Strategic Plan Update with the Board. He went over the changes made to last year's report, and noted that the plan was revised to be more project- and goal-centered, rather than listing tasks; and a lead person has been added to each entry. He discussed the strategic plan process undertaken at the staff planning retreat.
- 1406.8.1 **Chief Executive Officer's Report:** Mr. Bailey reported that changes in the interest crediting policy would be discussed at the July Board meeting, and would reflect policies related to the County's additional contributions and how interest would be credited to those reserves. Mr. Bailey reported that SACRS is considering using SACRS funds to launch a public relations project to get more accurate information disseminated to the public about defined benefit plans. Mr. Bailey called attention to a draft letter from the Board and staff, thanking the County Board of Supervisors and other key persons in the County Manager's office regarding the supplemental contributions received from the County.

- 1406.8.2 **Assistant Executive Officer's Report:** Mr. Hood reported that progress continues on the construction of the second-floor office suite. He also reviewed the "Forward Looking Calendar" with the Trustees. Mr. Hood reminded the Board members to turn in their non-recourse fiduciary insurance payments of \$25; and asked Board members to review and sign the County's electronic device use policy form and to check in with SamCERA's IT staff to have updates installed on their SamCERA iPads.
- 1406.8.3 **Chief Investment Officer's Report:** Mr. Coultrip informed the Board that staff would be conducting the Value Manager reviews on June 5, 2014. He reported that the conversion of SamCERA's custodial banking services to Northern Trust has been going well and progressing. Mr. Coultrip also informed the Board that, consistent with Board Resolution 12-13-04, which allows the CEO authority to make investment decisions for those Alternative investments of \$25 million or less in consultation with the Board Chair and one member of the Investment Committee, Mr. Bailey authorized a re-up with Sycamore by committing \$25 million to Sycamore II.
- 1406.8.4 **Chief Legal Counsel's Report:** Ms. Carlson reported that she filed the respondents' brief in the Montisano case and had attended SACRS in Sacramento in May, and would be attending the CALAPRS Attorneys' Roundtable on June 13, 2014.
- 1406.10 **Adjournment:** Mr. Bailey reflected on the passing of former San Mateo County Counsel and longtime employee, Mr. Mike Murphy, who passed away on June 3, 2014. Ms. Kwan Lloyd adjourned the meeting at 5:06 p.m. in memory of Mike Murphy and the following deceased members:

Jackson, Rosalee	February 27, 2014	Youth and Family Services
Zapparoni, Ceide	April 4, 2014	County Counsel
Boyd, Elise	April 7, 2014	Probation
Gunderson, Martin	April 9, 2014	Sheriff's Office
Blanchard, Laurence	April 12, 2014	Adult and Aging Services
Gildner, Gloria	April 18, 2014	Beneficiary of Van Pelt, Chas
Bergman, Patricia	April 15, 2014	Controller's Office
Wendler, JoyAnn	April 24, 2014	Beneficiary of Wendler, Paul



David Bailey  
Chief Executive Officer



Kristina Perez  
Retirement Executive Secretary