

**SAN MATEO COUNTY EMPLOYEES' RETIREMENT ASSOCIATION**

JANUARY 28, 2020 – REGULAR BOARD MEETING MINUTES

**2001.1 Call to Order, Roll Call and Miscellaneous Business**

**Call to Order:** Mr. Hoefer, Chair, called the Regular Meeting of the Board of Retirement to order at 10:03 a.m.

**Roll Call:**

Present: Al David, Paul Hackleman, Kurt Hoefer, Katherine O'Malley and Robert Raw.

Absent: Sandie Arnott, Mark Battey, Ben Bowler and Eric Tashman.

Alternates present: Susan Lee and Alma Salas.

Staff: Brenda Carlson, Michael Coultrip, Lili Dames, Scott Hood, Elizabeth LeNguyen, JulieAnne Nagal, Doris Ng, Gladys Smith and Anne Trujillo.

Consultants and speakers: Margaret Jadallah, Joe Abdou and John Nicolini (Verus).

**2001.2.1 Oral Communications from the Board:** None.

**2001.2.2 Oral Communications from the Public:** None.

**2001.3.1 Approval of Regular Board Meeting Minutes from December 3, 2019:** Mr. Hoefer asked if there were any changes or corrections, or objections, to the meeting minutes from the Board meeting held on December 3, 2019.

**Action:** Mr. Hackleman moved to approve the minutes from the Board meeting on December 3, 2019. The motion was seconded by Mr. David and carried with a vote of 5-0, with trustees David, Hackleman, Hoefer, O'Malley and Raw all in favor; none opposed.

**2001.4.0 Approval of the Consent Agenda:** Mr. Hoefer asked if there were any items to be removed for discussion from the Consent Agenda. No items were removed.

**Action:** Mr. Hackleman moved to approve the Consent Agenda, and the motion was seconded by Mr. Raw. The motion carried with a vote of 5-0, with trustees David, Hackleman, Hoefer, O'Malley and Raw all in favor; none opposed.

**2001.4.1 Disability Retirements:**

- a) The Board found that **Marco Campos** (1) is permanently incapacitated from the performance of his usual and customary duties as a Sheriff's Correctional Officer, (2) found that his disability was the result of an injury arising out of and in the course of his employment and (3) granted his application for a service-connected disability retirement.
- b) The Board (1) accepted the proposed findings and recommendations of the Hearing Officer, George Camerlengo, (2) found that **Samantha Fireman** is permanently disabled and unable to perform her job duties as a Deputy Probation Officer III, (3) found that her disability was the result of an injury arising out of and in the course of her employment and (4) granted her application for a service-connected disability retirement.
- c) c) The Board found that **Krystal Gates** (1) is permanently incapacitated from the performance of her usual and customary duties as a Revenue Officer II; (2) found that her disability was the result of an injury arising out of and in the course of her employment; (3) granted her application for a service-connected disability retirement; and 4) pursuant to Government Code

section 31724, found that the filing of Ms. Gates application was delayed by a combination of administrative oversight and the resulting inability to ascertain the permanency of her incapacity until after the date following the day Ms. Gates last received regular compensation, which is October 17, 2017 and that such date will be deemed to be the date the application was filed making the effective date of her benefits to be October 18, 2017.

- d) The Board found that **Anna Stock** (1) is not permanently incapacitated from the performance of her usual and customary duties as a Clinical Lab Scientist II and (2) denied her application for a service-connected disability retirement.

**2001.4.2 Survivor Death Benefits:**

- a) The Board found that **Gilbert Uban**, would have been entitled to a non-service-connected disability but has died, and Blesilda Uban, the surviving spouse, has elected to receive an optional death allowance pursuant to Government Code § 31781.1.
- b) The Board found that **Anand Ram**, would have been entitled to a non-service-connected disability but has died, and Rajeshni Ram, the surviving spouse, has elected to receive an optional death allowance pursuant to Government Code § 31781.1.
- c) The Board found that **Lynsey Craig-Miller**, would have been entitled to a non-service-connected disability but has died, and Dan Miller, the surviving spouse, has elected to receive an optional death allowance pursuant to Government Code § 31781.1.

**2001.4.3 Service Retirements:**

<b>Name</b>	<b>Effective Retirement Date</b>	<b>Department</b>
Adams, Nancy	October 26, 2019	Deferred from Superior Court
Anicete, Maria	October 4, 2019	Deferred from Superior Court
Belson, Janise	September 28, 2019	Library
Bemis-Albertson, Wendy	October 15, 2019	QDRO
Bishop, Dianne	October 20, 2019	San Mateo Medical Center
Bruins, Eileen	November 1, 2019	Human Services Agency
Cronin, Kelly	November 30, 2019	Sheriff's Office
Gibson, Kenneth	November 2, 2019	Sheriff's Office
Grygiel, Gloria	November 30, 2019	Public Health
Lane, Paul	October 15, 2019	Def'd from Assessor Recorder's Office
Lashkoff, Terry	December 1, 2019	Assessor Recorder's Office
Lynn, Rebecca	October 4, 2019	Deferred from Library
Maclaren, Peter	November 9, 2019	Superior Court
Monzon, Leonel	October 26, 2019	Dept. of Public Works
Moody, Stacey	October 18, 2019	Sheriff's Office
Mortenson, Ronald	October 26, 2019	Superior Court
Nakata, Joy	December 1, 2019	Deferred from Controller's
Naser, Norma	November 30, 2019	Mental Health
Pedersen, Brenda	November 26, 2019	Def'd from San Mateo Medical Cntr
Peralta, Noemi	October 19, 2019	Human Services Agency
Pettit, Stephen	November 25, 2019	Sheriff's Office
Provost, Mark	October 22, 2019	Deferred from Sheriff's Office
Purcell, Daniel	October 19, 2019	Assessor Recorder's Office
Ramos, Daniel	October 22, 2019	Child Support Services

Reich, Kelly	November 30, 2019	Public Safety Communications
Rogers, Kathryn	October 28, 2019	Def'd from San Mateo Medical Cntr
Ruiz, Gladys	October 8, 2019	Correctional Health
Sharma, Mohini	October 19, 2019	San Mateo Medical Center
Taylor, Annette	November 30, 2019	Deferred from Behavioral Health
Tica, Florencia	November 1, 2019	San Mateo Medical Center
Torres, Marty	December 1, 2019	Information Services Dept
Uribe, Thelma	December 3, 2019	Plan 3 Only
Valamanesh, Fereshteh	November 1, 2019	San Mateo Medical Center
Vides, Angel	November 16, 2019	San Mateo Medical Center
Wolff, Cecilia	October 31, 2019	Deferred from Sheriff's Office
Wolgast, Johanna	November 2, 2019	San Mateo Medical Center
Wright, Timothy	October 22, 2019	Deferred from Sheriff's Office
Yun, Han	October 1, 2019	Human Services Agency
Zago, Steven	October 31, 2019	Public Health

2001.4.4 **Continuances:**

**Survivor's Name**

Caverly, Judith  
Guillory, Celeste  
Kennedy, Sheila  
McClanahan, Dorothy

**Beneficiary of:**

Caverly, Charles  
Guillory, Anthony  
Kennedy, Timothy  
McClanahan, Donald

2001.4.5 **Deferred Retirements:**

The Board ratified the actions as listed below for the following members regarding deferred retirements:

**Name**

Aguilar, Maria  
Aquino, Alvin  
Bamberger, Nicole  
Bechler, Sofia  
Bergren, Jessica  
Blumenthal, Benjamin  
Flores, Juvenal  
Huang, Irene  
Hulten, Alicia  
Lam, Cathy  
Lind, Sarah  
Lycett, Blake  
Mangin, Olivia  
Martin, Barbara  
Montenero, John  
Panyalertrat, Ratchaneekorn  
Soletti, Virginia  
St. Peter, Christopher  
Torres, Irving  
Zhang, Bitian

**Retirement Plan Type**

G7, Non-vested - Reciprocity  
G4, Vested  
G7, Vested  
S7, Vested - Reciprocity  
G4, Vested - Auto Defer - Code 31700  
G7, Non-vested - Reciprocity  
G4, Vested - Reciprocity  
G7, Non-vested - Reciprocity  
G7, Non-vested - Reciprocity  
G7, Non-vested - Reciprocity  
G4, Vested - Reciprocity  
S5, Vested  
G7, Non-vested - Reciprocity  
G7, Vested  
G5, Vested  
G4, Vested - Auto Defer - Code 31700  
G2/G3, Vested - Reciprocity  
G4, Vested  
G5, Vested  
G7, Non-vested - Reciprocity

2001.4.6 **Member Account Refunds:**

The Board ratified the actions as listed below for the following members regarding refunds:

<b>Name</b>	<b>Retirement Plan Type</b>
Collins, Ronald	G7, Non-vested
Harrison, Tannis (QDRO)	G4, Non-vested
Pena, Donna	G7, Non-vested

2001.4.7 **Member Account Rollovers:** None.

2001.4.8 **Member Account Redeposits:** None.

2001.4.9 **Acceptance of Trustees' Reports of Educational Activities:** The Board accepted the submitted reports for educational activities attended by Ms. Arnott, Mr. David, Ms. Lee, Ms. O'Malley and Ms. Salas.

2001.4.10 **Approval of Resolution to Execute Second Amendment to Contract with Digital Deployment Inc.:** The Board approved the resolution to execute a Second Amendment to contract with Digital Deployment Inc.

2001.5.1 **Consideration of Agenda Items, if any, removed from the Consent Agenda:** None.

2001.5.2 **Approval of a Resolution Adopting Cost of Living Adjustments (COLAs) for 2020:** Mr. Hood discussed Milliman's recommendation for cost of living adjustments (COLAs) for 2020. COLAs were recommended for each retiree and beneficiary recipient, who retire on or before April 1, 2020, as follows: 3.5% for Plan 1 General and Safety members; 3% COLA for Plan 1 Probation and Plan 2 members; and 2% for Plan 4, 5, 6 and 7.

**Action:** Mr. Hackleman moved to approve the resolution adopting the COLA adjustments as recommended. The motion was seconded by Ms. O'Malley and carried with a vote of 5-0, with trustees David, Hackleman, Hoefer, O'Malley and Raw all in favor; none opposed.

2001.5.3 **Approval of Resolution to Execute Contract with Cheiron Inc. for Actuarial Audit Services:** Mr. Hood recommended to the Board that SamCERA enter into an agreement with Cheiron Inc. for its actuarial auditing services of Milliman's Triennial Experience Study and Actuarial Valuation Report.

**Action:** Mr. Raw moved to approve the resolution authorizing Chief Executive Officer to execute an agreement with Cheiron Inc. for actuarial services. The motion was seconded by Mr. David and carried with a vote of 5-0, with trustees David, Hackleman, Hoefer, O'Malley and Raw all in favor; none opposed.

2001.6.1 **Report on Preliminary Monthly Portfolio Performance Report for the Period Ended December 31, 2019:** Mr. Coultrip discussed the preliminary monthly performance report with the Board. He reported that SamCERA's net preliminary return for December was 2.0%, bringing the preliminary trailing twelve-month return ending December 2019 to 16.4% net. This item was informational and for discussion only, no action was taken.

2001.6.2 **Report on Investment Consultant Annual Review:** Ms. Ng went over the results of Verus' annual review with the Board. She also shared strategic and educational topics suggested by the Board and staff for this upcoming year. This item was informational and for discussion only, no action was taken.

2001.6.3 **Approval of Proposed Alternative Investments (to be heard in Closed Session, Confidential Under Gov. Code §54956.81 and §6254.26, see item C2):** The Board adjourned into Closed Session at 10:29 a.m. to hear item 6.3 then reconvened in Open Session at 11:55 a.m. See Closed Session report under C2.

2001.6.4 **Approval of Securitized Core Fixed Income Manager:** Mr. Coultrip and Ms. Jadallah presented the proposed recommendation for the DoubleLine Securitized Income Strategy and answered questions from the Board.

**Action:** Mr. David moved to approve an investment of 4% of plan assets in the DoubleLine Securitized Income Strategy to be placed in the Diversifying risk category within the Core Fixed Income portfolio. The motion was seconded by Mr. Hackleman and carried with a vote of 5-0, with trustees David, Hackleman, Hoefler, O'Malley and Raw all in favor; none opposed.

2001.7.1 **Report on March 24, 2020 Board-Staff Retreat Planning:** Mr. Hood reviewed the proposed agenda for the upcoming Board-Staff Retreat in March and opened the discussion up for the opportunity to recommend additional topics. This item was informational and for discussion only, no action was taken.

2001.8.1 **Chief Executive Officer's Report:** Mr. Hood announced to the Board of Dr. Brodtkin's plans to retire. Mr. Hood reported that he will be meeting with the San Mateo County Mosquito & Vector Control District in early February. He called to attention the SACRS Election Form found in the Trustees' Day of Folder. Mr. Hood informed the Board of the upcoming CALAPRS General Assembly taking place March 7<sup>th</sup>-10<sup>th</sup> and shared a list of speakers. Mr. Hood also reported that he will be attending the CALAPRS Administrators' Round Table in Costa Mesa on February 7<sup>th</sup>. Mr. Hood informed the Board that financial and budget update reports will be placed on the Consent Agenda in the future.

2001.8.2 **Assistant Executive Officer's Report:** Ms. Smith provided a tenant improvement update with SamCERA's offices. She informed the Board that she, Ms. LeNguyen and Ms. Nagal met to further discuss best practices to improve the current disability process based on their past visit with LACERA and SBCERS. Ms. Smith reported that 1099s have been sent out. She informed the Board that staff will hold their Annual Staff Retreat on February 26<sup>th</sup>. Ms. Trujillo informed Board members about upcoming educational events.

2001.8.3 **Chief Investment Officer's Report:** None.

2001.8.4 **Chief Legal Counsel's Report:** None.

C1 **Consideration of Disability Items, if any, removed from the Consent Agenda:** None.

C2 **Approval of Proposed Alternative Investments (to be heard in Closed Session, Confidential Under Gov. Code §54956.81 and §6254.26):** Ms. Carlson reported that the Board approved a motion to invest approximately \$75 million in the Graham Quantitative Global Macro fund. The motion passed a vote of 5-0, with trustees David, Hackleman, Hoefler, O'Malley and Raw all in favor; none opposed.

The Board also approved a motion to invest approximately \$75 million in the PIMCO Multi Asset Alternative Risk Premia fund. The motion passed a vote of 5-0, with trustees David, Hackleman, Hoefler, O'Malley and Raw all in favor; none opposed.

No other reportable action was taken.

C3 **Public Employee Performance Evaluation, in accordance with Gov. Code § 54957, Title: Chief Executive Officer (to be heard in Closed Session Confidential Under Gov. Code §54957):** The Board

adjourned into Closed Session at 1:28 p.m. to hear item C3 then reconvened in Open Session at 1:56 p.m. No reportable action was taken.

2001.10 **Adjournment:** Mr. Hoefler adjourned the meeting at 1:57 p.m. in memory of the deceased members listed below.

Sumner, Robert	November 25, 2019	Assessor's
Jackson Sr, Lester	December 8, 2019	General Services
Anderson, Pamela	December 17, 2019	Probation
Hartman, Maureen	December 9, 2019	Courts
Koenig, Paul	December 10, 2019	Environmental Services
Lyman, Louise	December 19, 2019	Public Health
Golinsky, Nathalie	December 22, 2019	Courts
Derheim, Leroy	December 25, 2019	Sheriff's
Wilson, Pauline	December 29, 2019	Public Health
Young, Dale	January 1, 2020	County Manager's Office
Uban, Gilbert	November 26, 2019	Health Finance
Ram, Anand	November 25, 2019	Public Works
Craig-Miller, Lynsey	January 1, 2020	Probation



Kurt Hoefler  
Board Chair