



# Notice of Public Meeting

## The Board of Retirement of the San Mateo County Employees' Retirement Association will meet on **Tuesday, September 28, 2021, at 10:00 A.M.**

In accordance with the Governor's Executive Orders N-29-20 (3), N-08-21 (42), and N-15-21 (1), the Members of the Board will be participating via Zoom video conference and teleconference. Pursuant to Government Code §54954.3, members of the public, to the extent required by law, will have the opportunity to directly address the Board concerning matters within the jurisdiction of the Board. The public can participate and provide comment using the instructions below:

### To Join the Meeting

- To join the meeting via video conference, click here: <https://us06web.zoom.us/j/92184395260>
- To join the meeting via telephone, dial: (669) 900-9128, and enter Meeting ID: 921 8439 5260

### Public Comment During the Meeting

Persons wishing to address the Board should follow the steps below:

- If joining via video conference, please use the "raise your hand" feature in Zoom during the Oral Communications from the Public period.
- If joining via teleconference dial in, please dial \*9 to "raise your hand" during the Oral Communications from the Public period.

You will be called on at the appropriate time. At the beginning of your comment, please state your name.

### Public Comment Prior to the Meeting

Persons who wish to address the Board may submit written comments via email to [samcera@samcera.org](mailto:samcera@samcera.org) at least 30 minutes before the start of the Board meeting. Please include your name, agenda item, and your comment. The Board will have the email read into the record and attached to the minutes.

For help joining a Zoom meeting, see: <https://support.zoom.us/hc/enus/articles/201362193>

**PUBLIC SESSION** – The Board will meet in Public Session at 10:00 a.m.

- 1. Call to Order, Roll Call and Miscellaneous Business**
- 2. Oral Communications**
  - 2.1 Oral Communications from the Board
  - 2.2 Oral Communications from the Public
- 3. Approval of the Minutes**
  - 3.1 Approval of Board Meeting Minutes from August 24, 2021

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#### **4. Approval of the Consent Agenda\***

- 4.1 Disability Retirements (1)
  - Liao, Yuwen
- 4.2 Survivor Death Benefits
- 4.3 Service Retirements
- 4.4 Continuances
- 4.5 Deferred Retirements
- 4.6 Member Account Refunds
- 4.7 Member Account Rollovers
- 4.8 Member Account Redeposits
- 4.9 Acceptance of Trustees' Reports of Educational Activities
- 4.10 Approval of Questions for Annual Review of Brown Armstrong
- 4.11 Approval of Resolution Amending Policy on Records Retention
- 4.12 Approval of Resolution Authorizing CEO to Execute Contract with Buchalter for Tax Counsel Services

#### **5. Benefit & Actuarial Services**

- 5.1 Consideration of Agenda Items, if any, Removed from the Consent Agenda
- 5.2 Presentation of the June 30, 2021 Annual Actuarial Valuation by Milliman, Inc
- 5.3 Approval of Resolution Accepting the Fiscal Year 2022-2023 Employer and Member Contribution Rates and Recommendations

#### **6. Investment Services**

- 6.1 Report on Preliminary Monthly Portfolio Performance Report for the Period Ended August 31, 2021
- 6.2 Report on Opportunistic Credit Manager Annual Review
- 6.3 Approval of Resolution Amending SamCERA's Investment Policy Statement

#### **7. Board & Management Support**

- 7.1 Discussion of AB 361 Brown Act Requirements for Telemeetings

#### **8. Management Reports**

- 8.1 Chief Executive Officer's Report
- 8.2 Assistant Executive Officer's Report
- 8.3 Chief Investment Officer's Report
- 8.4 Chief Legal Counsel's Report

**CLOSED SESSION** – The Board may meet in closed session prior to adjournment

- C1 Consideration of Disability Items, if any, removed from the Consent Agenda

#### **9. Report on Actions Taken in Closed Session**

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**10. Adjournment in Memory of the Following Deceased Members:**

Molinari, Shirley	March 16, 2021	Treasurer's
Hollimon, Dolores	August 1, 2021	Hospital
Markovitz, Judith	August 11, 2021	Crystal Springs Rehab
Bernier, Eleanor	August 11, 2021	Mental Health
Buriani Ioli	August 12, 2021	Aging & Adult Services
Patla, Robert	August 16, 2021	Behavioral Health
Mitchell, Sara	August 21, 2021	Sheriff's
Baker, Maureen	August 25, 2021	Controller's
Jones, Richard	August 27, 2021	Probation
Lopez, Victor R.	August 27, 2021	Parks
Recio, Justa	August 28, 2021	San Mateo County Health
Robinson, Mary	August 28, 2021	Vocational Services
Raabe, Anita	August 29, 2021	Probation
Fontenna, Regino	August 31, 2021	General Services
Garrison, David	August 31, 2021	Controller's
Herring, Ester	August 31, 2021	Controller's



Scott Hood, Chief Executive Officer

Posted: September 22, 2021

(\* ALL ITEMS ON THE CONSENT AGENDA ARE APPROVED BY ONE ROLL CALL MOTION UNLESS A REQUEST IS MADE BY A BOARD MEMBER THAT AN ITEM BE WITHDRAWN OR TRANSFERRED TO THE REGULAR AGENDA. ANY ITEM ON THE CONSENT AGENDA MAY BE TRANSFERRED TO THE REGULAR AGENDA. ANY 4.1 ITEMS REMOVED FROM THE CONSENT AGENDA WILL BE TAKEN UP UNDER CLOSED SESSION; ALL OTHER ITEMS REMOVED FROM THE CONSENT AGENDA WILL BE TAKEN UP UNDER ITEM 5.1.)

**THE BOARD NORMALLY MEETS AT 100 MARINE PARKWAY, SUITE 160**, WHICH IS LOCATED ON THE SE CORNER OF TWIN DOLPHIN & MARINE PARKWAY IN REDWOOD CITY. Detailed directions are available on the "Contact Us" page of the website [www.samcera.org](http://www.samcera.org). *Free Parking is available in all lots in the vicinity of the building. A copy of the Board of Retirement's open session agenda packet is available for review at the SamCERA offices and on our website unless the writings are privileged or otherwise exempt from disclosure under the provisions of the California Public Records Act. Office hours are Monday through Thursday 7 a.m.– 6 p.m.*

IN COMPLIANCE WITH THE CALIFORNIA GOVERNMENT CODE AND THE AMERICANS WITH DISABILITIES ACT: *SamCERA's* facilities and board and committee meetings are accessible to individuals with disabilities. Contact *SamCERA* at (650) 599-1234 at least three business days prior to the meeting if (1) you need special assistance or a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in this meeting; or (2) you have a disability and wish to receive the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting in an alternative format. Notification in advance of the meeting will enable *SamCERA* to make reasonable arrangements to ensure full accessibility to this meeting and the materials related to it.