

The Comprehensive  
Annual Financial Report  
of the San Mateo County  
Employees' Retirement  
Association

for the fiscal year  
ending June 30, 2002  
a component unit of the  
County of San Mateo  
Redwood City  
State of California

*SamCERA*

*Your San Mateo County Employees' Retirement Association*



San Mateo County  
Employees' Retirement Association  
A Component Unit of the County of San Mateo

Comprehensive  
Annual  
Financial Report  
for the year ended June 30, 2002

Sidney C. McCausland  
Chief Executive Officer  
*SamCERA*  
100 Marine Parkway, Suite 125  
Redwood Shores, California 94065

**San Mateo County Employees' Retirement Association**  
**COMPREHENSIVE ANNUAL FINANCIAL REPORT**  
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***THE INTRODUCTORY SECTION***

## *SamCERA's Mission*

*SamCERA exists  
to serve as Loyal Fiduciary for  
our Members, Retirees and Beneficiaries;  
&  
to serve as Prudent Administrator of  
our County's Retirement System.*

## *SamCERA's Goals*

*To provide caring, fair, accurate, timely and knowledgeable  
professional service to our clients and our public.*

*To prudently manage the assets and appropriately fund the actuarial liabilities  
of the Retirement System,  
so as to minimize the costs to our County,  
while assuring our ability to pay all earned benefits.*

*To constantly improve the effectiveness of our services  
and the efficiency of our operations.*



Board of Retirement  
San Mateo County Employees' Retirement Association

Dear Trustees:

It is my honor to present to you *The Comprehensive Annual Financial Report of the San Mateo County Employees' Retirement Association for the fiscal years ending June 30, 2001 and June 30, 2002* (The Report).

This Report is submitted for your review. *SamCERA's* management is responsible for the accuracy of the data; the complete, full disclosure of all matters of material consequence and the fairness of the presentation. Management's discussion and analysis of the data may be reviewed on pages 15-18. This Report was prepared to conform to the principles of governmental accounting and reporting set forth by the Governmental Accounting Standards Board. Transactions are reported using the accrual basis of accounting.

*SamCERA's* management is responsible for establishing and maintaining an internal control structure designed to ensure that *SamCERA's* assets are protected from loss, theft, or misuse. Sufficient internal controls exist to provide reasonable assurance regarding the safekeeping of assets and fair presentation of the financial statements and supporting schedules. As your Chief Executive Officer, I hereby certify that *SamCERA's* system of internal controls is adequate and that this report accurately, completely, fully and fairly discloses all matters of material consequence.

### ***AUTHORITY, RESPONSIBILITIES & DUTIES***

*SamCERA* was created by the Board of Supervisors in 1944, pursuant to the provisions of California's County Employees' Retirement Law of 1937 (the '37 Act) and County Ordinance 564.

*SamCERA* provides retirement, disability and death benefits for its eligible members, in accordance with the provisions of the Constitution of the State of California, the '37 Act as well as applicable statutes, regulations and case law.

The Board of Retirement serves as fiduciary for all of *SamCERA's* members. The Board is responsible for administering the provisions of the '37 Act that the Board of Supervisors has made applicable to San Mateo County. The Board of Retirement has adopted its *Mission & Goals; Statement of Strategic Services; Regulations of the Board of Retirement; SamCERA's Investment Plan; SamCERA's Sources, Uses and Budget Report; Conflict of Interest Code; Code of Fiduciary Conduct* and *Delegation of Authority, et al* to document the Board's policies. In addition, the Board has executed contracts for the professional services of an actuary, investment consultant, four investment managers, a global custodian and real estate counsel to help the Board fulfill its duties. The Board's professional consultants are highlighted in the Organizational Chart on page 9.

*SamCERA's* Chief Executive Officer is responsible for the day-to-day operations of the Association. The CEO serves at the pleasure of the Board of Retirement and manages *SamCERA's* operations in accordance with the Board's *Delegation of Authority*. *SamCERA's* staff of nine full-time and two extra-help employees are responsible for assuring that members', employers' and the Board's needs are met in accordance with the high standards set forth in *SamCERA's Mission & Goals*. *SamCERA's* staff is sworn to carry out its fiduciary duties in accordance with Staff's *Code Of Fiduciary Conduct* and staff's own high *Performance Standards*.

*SamCERA's* members include all permanent employees of the County of San Mateo and the San Mateo County Mosquito Abatement District, vested former employees who elected deferred retirement and all current retirees and their eligible survivors and beneficiaries. More than 85% of *SamCERA's* members are classified as General Members. General Members are covered by the applicable provisions of both the '37 Act and Social Security. The remainder of *SamCERA's* members are law enforcement employees classified as Safety or Probation Safety members. These members are covered by specific Safety Member provisions of the '37 Act but are not covered by Social Security.

*SamCERA's Membership as of June 30, 2002*

| Plan (Tier)   | One   | Two   | Three | Four  | Total |
|---|-------|-------|-------|-------|-------|
| Retirees and beneficiaries currently receiving benefits:                          |       |       |       |       |       |
| General   | 2,293 | 660   | 86    | 3     | 3,042 |
| Safety  | 263   | 37    | 0     | 0     | 300   |
| Probation   | 83    | 14    | 0     | 1     | 98    |
| Subtotal  | 2,639 | 711   | 86    | 4     | 3,440 |
| Terminated employees entitled to but not currently receiving benefits (Deferred): |       |       |       |       |       |
| General   | 93    | 485   | 118   | 61    | 757   |
| Safety  | 1     | 31    | 0     | 12    | 44    |
| Probation   | 0     | 32    | 0     | 10    | 42    |
| Subtotal  | 94    | 548   | 118   | 83    | 843   |
| Current employees:  |       |       |       |       |       |
| Vested:   |       |       |       |       |       |
| General   | 377   | 1,877 | 83    | 2     | 2,339 |
| Safety  | 70    | 215   | 0     | 0     | 285   |
| Probation   | 28    | 103   | 0     | 1     | 132   |
| Non-Vested:   |       |       |       |       |       |
| General   | 2     | 8     | 117   | 1,720 | 1,847 |
| Safety  | 0     | 1     | 0     | 145   | 146   |
| Probation   | 1     | 1     | 0     | 159   | 161   |
| Subtotal  | 478   | 2,205 | 200   | 2,027 | 4,910 |
| Total SamCERA Membership  | 3,211 | 3,464 | 404   | 2,114 | 9,193 |

**THE COMPREHENSIVE ANNUAL FINANCIAL REPORT**

The Report consists of five sections, as follows.

•**The Introductory Section** includes *SamCERA's Mission & Goals*, this Letter of Transmittal, a listing of the Members of the Board of Retirement and an organizational chart of *SamCERA's* staff and the professional organizations which carry out *SamCERA's* programs. This Letter of Transmittal also provides an overview of *SamCERA* and the significant activities and events that occurred during the fiscal year.

•**The Financial Section** presents information regarding *SamCERA's* financial condition. This section contains the opinion of the Independent County Auditor, management's discussion and analysis, *SamCERA's* financial statements and supplemental financial information. The County Auditor concludes that its audit of *SamCERA's* financial statements, as set forth in the Financial Section, provided a reasonable basis for the Auditor to determine that the financial statements present *SamCERA's* financial position fairly. During the fiscal year, Retirement Fund assets declined from \$1.308 billion to \$1.207 billion.

The collection of employer and employee contributions and investment income provide the reserves needed to finance retirement benefits. Contributions and investment income for the fiscal year totaled (\$32,242,339) million.

*Additions to SamCERA's Assets*

|                         |                              |
|-------------------------|------------------------------|
| Contributions           |                              |
| Employer                | \$ 33,540,869                |
| Member                  | <u>16,626,890</u>            |
| Total Contributions     | 50,167,759                   |
| Investment Income       | (78,722,818)                 |
| Less investment expense | <u>(3,687,280)</u>           |
| Net Investment Income   | <u>(82,410,098)</u>          |
| <b>TOTAL ADDITIONS</b>  | <b><u>(\$32,242,339)</u></b> |

The '37 Act permits the use of Retirement Fund Assets to pay earned service retirement benefits, disability benefits, death benefits, and refunds of member contributions. In addition the '37 Act permits the payment of administrative and professional expenses from the Retirement Fund. Benefits and expenses for the fiscal year totaled \$68.2 million.

*Deductions from SamCERA's Assets*

|                                   |                            |
|-----------------------------------|----------------------------|
| <i>SamCERA Benefits:</i>          |                            |
| Service retirement allowance      | \$55,304,277               |
| Disability retirement allowance   | 8,125,463                  |
| Medical benefits                  | 993,968                    |
| Death and other benefits          | <u>762,793</u>             |
| Total Association benefits        | 65,186,501                 |
| Refunds of members' contributions | 1,550,671                  |
| Administrative expense            | <u>1,508,527</u>           |
| <b>TOTAL DEDUCTIONS</b>           | <b><u>\$68,245,699</u></b> |

Note 3 to the Financial Statements includes a discussion of SamCERA's Market Stabilization Account which is used to smooth the actuarial value of assets over a five-year period. As of June 30, 2002 there was a negative balance of (\$273,415,326) in the Account. This amount is the unrecognized difference between SamCERA's actual market returns and the returns that would have been generated if earnings had been at the actuarial interest rate of 8.25%. These actuarial shortfalls will be transferred onto the actuarial balance sheet over the next 4.5 years. Once on the actuarial balance sheet they will then need to be amortized over the remainder of SamCERA's actuarial funding period ending December 31, 2011. In the absence of investment returns well in excess of the actuarial interest rate or a change in the funding period, the recognition of these losses will cause employer contribution rates to more than double by Fiscal Year 2006. These increases in contribution rates will be on top of increases resulting from the addition of benefit improvements during Fiscal Year 2003.

•**The Investment Section** presents information regarding SamCERA's investment program. All investments are made in accordance with the guidelines set forth in SamCERA's *Investment Plan* by fully discretionary institutional investment advisors retained by the Board. The section contains the investment consultant's statement produced by the Board's independent investment consultant, Strategic Investment Solutions, along with a summary of SamCERA's asset allocation, investment activity and performance. Strategic Investment Solutions reports that over the past year the Retirement Fund returned -5.92%, approximately 0.58% greater than the performance of its policy benchmark.

*SamCERA's Asset Allocation*

|              | Target | June 30, 2002 |
|--------------|--------|---------------|
| Equity       | 65%    | 59.7%         |
| Fixed Income | 29%    | 32.8%         |
| Real Estate  | 6%     | 7.3%          |
| Cash         | 0%     | 0.2%          |

•**The Actuarial Section** presents information regarding the actuarial condition of SamCERA. The section contains the certification letter produced by the Board's consulting actuary, William M. Mercer, Inc., the funding status and a summary of other key actuarial information.

During the fiscal year, SamCERA's Ventura Contingency Reserve for the contingent liability described in Note 5 of the Financial Statement was reduced to \$32.1 million.

Consideration of the June 30, 2002 Actuarial Valuation has been delayed until the conclusion of the Fall 2002 round of collective bargaining.



As of June 30, 2001 William M. Mercer reported that SamCERA's Actuarial Assets of \$1.384 billion were equal to 98.6% of SamCERA's Accrued Actuarial Liabilities of \$1.405 billion, with full funding targeted for the year 2011. SamCERA's Unfunded Accrued Actuarial Liability totaled \$19.5 million on June 30, 2001.

•The Statistical Section presents general information regarding SamCERA's membership and operations over the past decade as required by the CAFR standards.

SamCERA's Comprehensive Annual Report for 2001 earned SamCERA its fifth Government Finance Officers Association of the United States and Canada Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is a prestigious national award recognizing conformance with the highest standards for preparation of state and local government financial reports. In order to be awarded a Certificate of Achievement, a government unit must publish an easily readable and efficiently organized comprehensive report, whose contents conform to program standards. The report must satisfy both generally accepted accounting principals and applicable legal requirements. The Certificate is valid for a period of one year only. Staff intends to submit this year's Report to the GFOA as well.

#### LOOKING FORWARD

The next fiscal year holds the promise of bringing the Board and staff even closer to the attainment of SamCERA's Goals. A major effort is underway to complete the formal documentation of SamCERA's Business Continuity Plan. Staff continues its efforts to simplify and streamline SamCERA's services so that we can meet our members' needs in a caring, fair, accurate, timely and knowledgeable manner. Consequently, member education, board and staff training and task redesign continue to rank high on our list of priorities.


SamCERA has never been better able to serve our members and their employers.

I would like to thank

- All of SamCERA's members for their support and recommendations.
- The members of the Board of Retirement for taking your fiduciary duty so seriously,
- My fellow staff members for always being there for our members,
- Our actuary, our investment consultant, our County Counsel and our investment managers for their dedicated efforts on behalf of our members.
- Gary Clifton for his efforts to produce the best report that we can, including the management's discussion and analysis.

I am honored to be on SamCERA's team.

Respectfully submitted,

  
Sid McCausland, Chief Executive Officer

# Certificate of Achievement for Excellence in Financial Reporting

Presented to

San Mateo County Employees'  
Retirement Association,  
California

For its Comprehensive Annual  
Financial Report  
for the Fiscal Year Ended  
June 30, 2001

A Certificate of Achievement for Excellence in Financial Reporting is presented by the Government Finance Officers Association of the United States and Canada to government units and public employee retirement systems whose comprehensive annual financial reports (CAFRs) achieve the highest standards in government accounting and financial reporting.



*William J. Stentz*  
President

*Jeffrey L. Essler*  
Executive Director

# Members of the Board of Retirement

for the fiscal year ending June 30, 2002

**WILLIAM R. COTTLE**, Chair,

*appointed by the Board of Supervisors, Sixth Member*

William Cottle is a Senior Investment Consultant with Milliman USA, which acquired Bill's former firm, Dorn, Helliesen & Cottle, Inc., where he was a Managing Principal. Bill joined the Board in January of 1997. His current term expires June 30, 2003.

**TOM E. BRYAN**, Vice Chair

*elected by SamCERA's General Members, Third Member*

Tom Bryan is a Principal Assessor with San Mateo County and a Steward with SEIU Local 715. Tom joined the Board in July of 1986. He served as Chairman from 1989 until 1990. His current term expires June 30, 2004.

**BETTE PERROTON STUART**, Secretary *elected by SamCERA's Retired Members, Eighth Member*

Bette Perroton Stuart retired as your Retirement Officer in 1988 after nearly 20 years with the County. Bette joined the Board in December of 1990. She served as Chair from 1996-1998. Her current term expires June 30, 2004.

**LEE BUFFINGTON**

*Ex Officio per the '37 Act, First Member*

Lee Buffington serves as Tax Collector/Treasurer for San Mateo County. The law which created SamCERA designates the County Treasurer as a member of the Board of Retirement. Lee joined the Board in October of 1985. SANDRA ARNOTT serves as the Constitutional Alternate in Lee's absence. His current term expires December 31, 2006

**DONNA WILLS COLSON**

*appointed by the Board of Supervisors, Ninth Member*

Donna Wills Colson is Client Services Officer with Tukman Capital Management. Donna joined the Board in August of 1998. Donna currently serves as Chair of the Board's Investment Committee. Her current term expires June 30, 2004

**KENNETH A. LEWIS**

*appointed by the Board of Supervisors, Fifth Member*

Kenneth Lewis is the Chief Administrative Officer of Franklin Templeton. Kenneth joined the Board in September of 2001. Kenneth currently serves as Chair of the Board's Audit Committee. His current term expires June 30, 2004.

**MICHAEL E. MCMAHON**

*elected by SamCERA's General Members, Second Member*

Michael McMahon is a Senior Auditor-Appraiser with the County. Michael joined the Board in October of 1993. His current term expires June 30, 2003.

**ALMA R. SALAS**

*elected by SamCERA's Safety Members, Seventh Member*

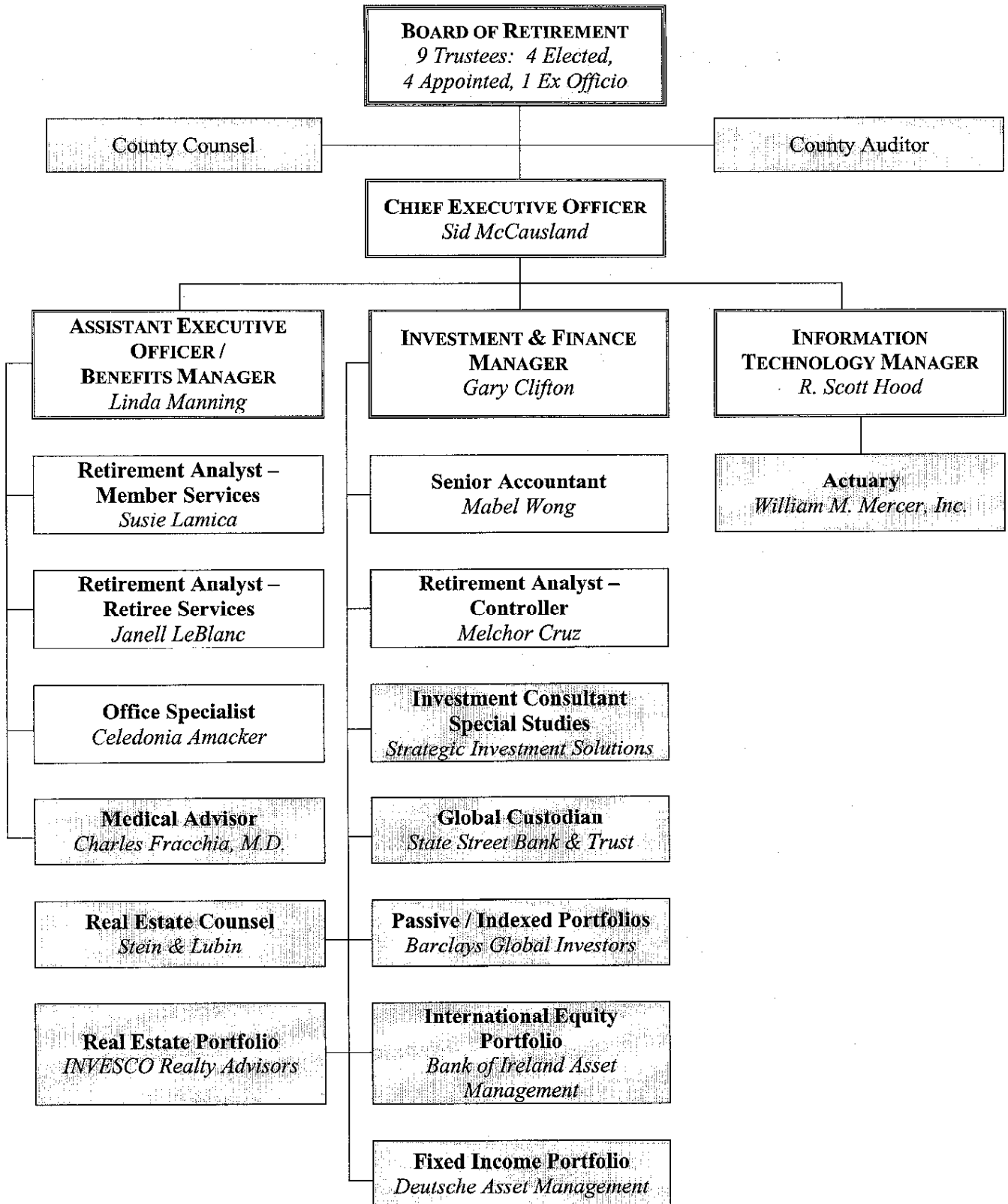
Alma Salas is a Deputy Probation Officer III with Adult Probation. Alma joined the Board in May of 2001. Her current term expires June 30, 2003.

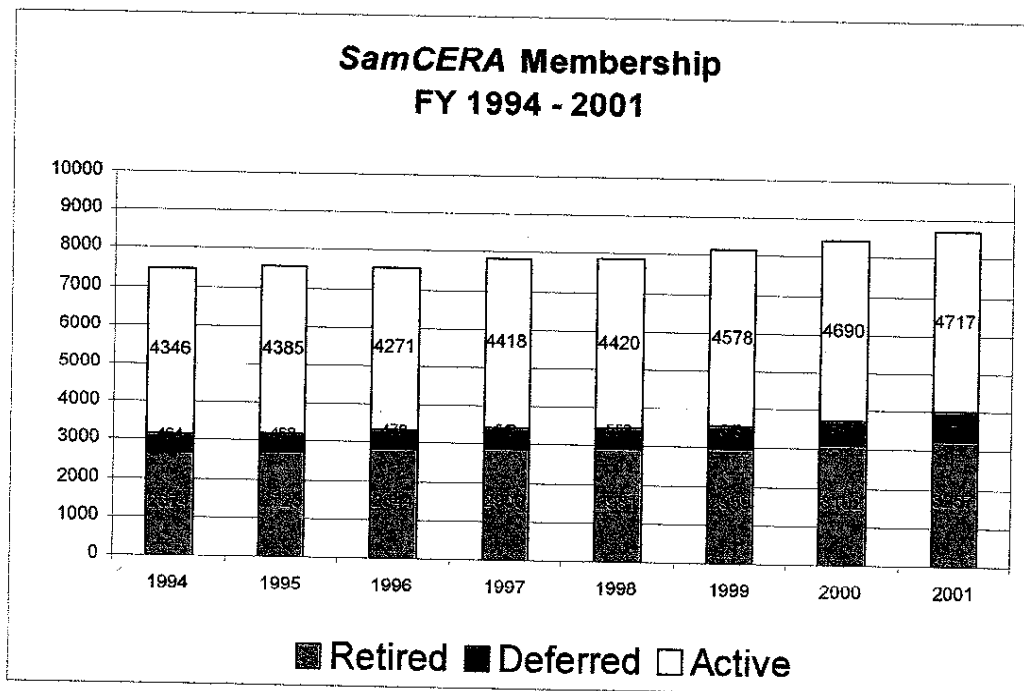
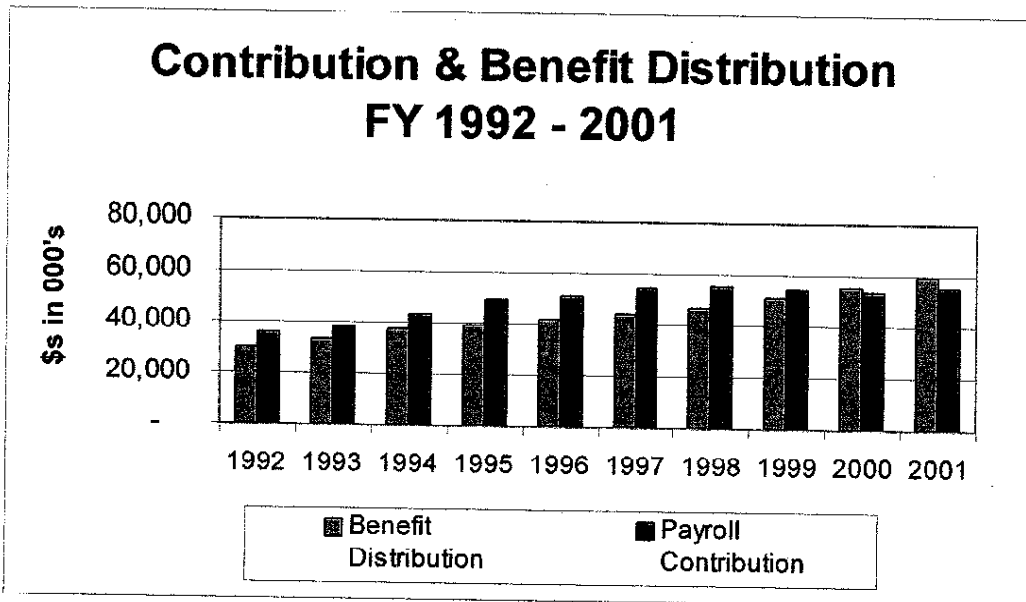
**CHRISTINE D. TONSFELDT**

*appointed by the Board of Supervisors, Fourth Member*

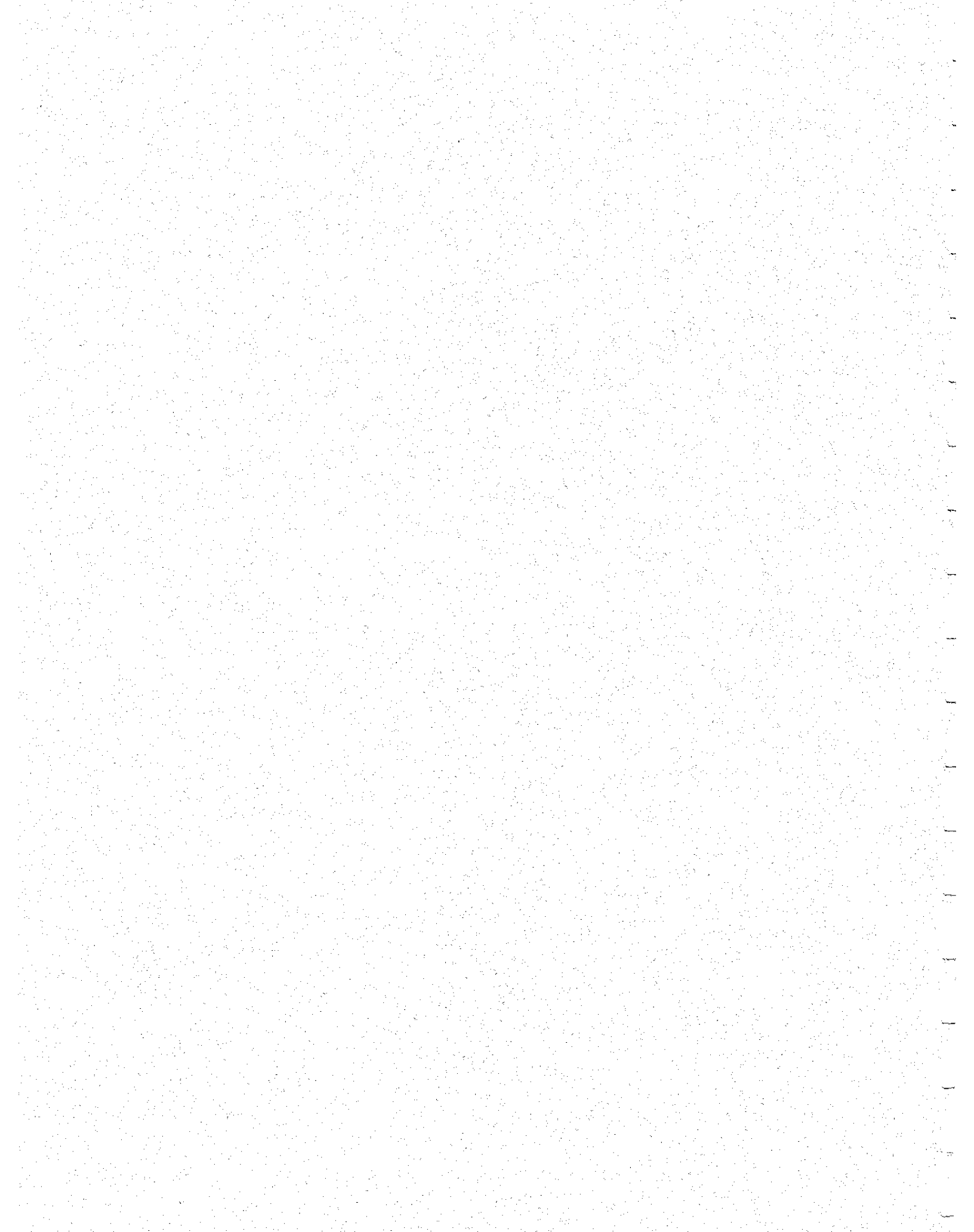
Christine Tonsfeldt is an attorney who has worked with Brobeck, Phleger and Harrison and with Robertson Stephens & Co. including Robert Stephens Investment Management. In addition to her SamCERA duties, Christine is currently devoting herself to her young family. Christine joined the Board in January of 2002. Her current term expires June 30, 2003.

SAN MATEO COUNTY  
 EMPLOYEES' RETIREMENT ASSOCIATION  
 June 30, 2002 Organization Chart





***THE FINANCIAL SECTION***



**Office of Controller**



**TOM HUENING  
CONTROLLER**

**COUNTY OF SAN MATEO**

555 COUNTY CENTER, 4<sup>TH</sup> FLOOR • REDWOOD CITY • CALIFORNIA 94063

**ROBERT G. ADLER  
ASSISTANT CONTROLLER**

**KANCHAN K. GHARAN  
DEPUTY CONTROLLER**

TELEPHONE: (650) 363-4777  
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Independent Auditor's Report

To the Retirement Board  
San Mateo County Employees' Retirement Association  
Redwood City, California

We have audited the accompanying basic financial statements of the San Mateo County Employees' Retirement Association (Association), a component unit of the County of San Mateo, California, as of and for the year ended June 30, 2002 and 2001. These basic financial statements are the responsibility of the Association's management. Our responsibility is to express an opinion on these basic financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the basic financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall basic financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the basic financial statements referred to above present fairly, in all material respects, the financial position of the San Mateo County Employees' Retirement Association as of June 30, 2002 and 2001, and the results of its operations for the years then ended in conformity with accounting principles generally accepted in the United States of America.

As described in Note 2 (a) to the basic financial statements, the Association adopted the provisions of Governmental Accounting Standards Board Statement No. 34, *Basic Financial Statements - and Management's Discussion and Analysis - For State and Local Governments*, as of July 1, 2000. This results in a change in the format and content of the basic financial statements.

In accordance with *Government Auditing Standards*, we have also issued our report dated September 20, 2002, on our consideration of Association's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audits.

The Management's Discussion and Analysis on pages 15 through 18 and other pension information on page 29, are not a required part of the basic financial statements, but are supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquires of management regarding the methods of measurement and presentation of the supplementary information. However, we did not audit the information and express no opinion on it.

Our audits were conducted for the purpose of forming an opinion on the basic financial statements taken as a whole. The schedules of administrative expenses, professional services and fees and payments to consultants on page 30 are presented for purposes of additional analysis and are not a required part of the basic financial statements. The schedules have been subjected to the auditing procedures applied in the audits of the basic financial statements and, in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

*County of San Mateo Controller*

Redwood City, California  
September 20, 2002



Office of Controller



**TOM HUENING**  
**CONTROLLER**

**COUNTY OF SAN MATEO**

555 COUNTY CENTER, 4<sup>TH</sup> FLOOR • REDWOOD CITY • CALIFORNIA 94063

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Report on Compliance and on Internal Control over Financial  
Reporting Based on an Audit of Financial Statements Performed  
In Accordance with *Government Auditing Standards*

To the Retirement Board  
San Mateo County Employees' Retirement Association  
Redwood City, California

We have audited the basic financial statements of the San Mateo County Employees' Retirement Association (Association), a component unit of the County of San Mateo, California, as of and for the year ended June 30, 2002 and 2001, and have issued our report thereon dated September 20, 2002. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the Association's basic financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audits, we considered the Association's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the basic financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the basic financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses. However, we noted other matters involving the internal control over financial reporting that we have reported to the Board of Retirement and to management in a separate letter dated September 20, 2002.

This report is intended solely for the information and use of the audit committee, management, others within the Association, and the Retirement Board, and is not intended to be and should not be used by anyone other than these specified parties.

*County of San Mateo Controller*

Redwood City, California  
September 20, 2002

**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
**FISCAL YEAR 2002 – 2001**

As management of the San Mateo County Employees' Retirement Association, we offer readers of *SamCERA's financial statements* this narrative overview and analysis of its financial activities for the fiscal year ending June 30, 2002.

**Financial Highlights**

- \$1,207,483,580 in net assets are held in trust for pension benefits. All of the assets are available to meet SamCERA's ongoing obligation to plan participants and their beneficiaries.
- SamCERA's total net assets held in trust for pension benefits decreased by \$100,488,039 or 7.7% primarily as a result of market depreciation.
- SamCERA's funding objective is to meet long-term benefits obligations through contributions and investment income. As of June 30, 2001, the date of the last actuarial valuation, the funded ratio for SamCERA was 98.6%.
- Revenues (Additions to Fiduciary Net Assets) for the year were negative \$32,242,339, which includes member and employer contributions of \$50,167,759 and an investment loss of \$82,410,098 (including investment expense of \$3,687,280).
- Expenses (Deductions in Fiduciary Net Assets) increased from \$62,143,710 to \$68,245,699 over the prior year, or approximately 9.8%. Most of this increase was due to an increase in benefits paid.

**Overview of Financial Statement**

The following discussion and analysis are intended to serve as an introduction to SamCERA's financial statements, which are comprised of these components:

1. Statement of Fiduciary Net Assets
2. Statement of Changes in Fiduciary Net Assets
3. Notes to the Financial Statements

Please note, however that this report also contains other supplementary information in addition to the basic financial statements themselves.

*The Statement of Fiduciary Net Assets* is a snapshot of account balances at year-end. It indicates the assets available for future payments to retirees and any current liabilities that are owed at this time.

*The Statement of Changes in Fiduciary Net Assets*, on the other hand, provides a view of current year additions and deductions to the Plan. Both statements are in compliance with Governmental Accounting Standards Board (GASB) Pronouncements 25, 26, 28, 33, and 34. These pronouncements require certain disclosures and require State and Local Governments to move to the full accrual method of accounting. SamCERA complies with all requirements of these pronouncements.

The Statement of Fiduciary Net Assets and the Statement of Changes in Fiduciary Net Assets report information about SamCERA's activities. These statements include assets and liabilities, using full accrual basis of accounting, which is similar to the accounting method used by most private sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid. All investment gains and losses are shown at trade date, not settlement date. In addition, both realized and unrealized gains and losses are shown on investments, and all Property and Equipment (Fixed Assets) are depreciated over their useful lives.

These two statements report SamCERA's net assets held in trust for pension benefits as one way to measure the Plan's financial position. Over time, increases and decreases in SamCERA's net assets are one indicator of whether it's financial health is improving or deteriorating. Other factors, such as market conditions, should be considered in measuring SamCERA's overall health. (Refer to SamCERA's financial statements on pages 5-6 of this report.)

*Notes to the Financial Statements* provide additional information that is essential to a full understanding of the data provided in the financial statements. (Refer to Notes to the Financial Statements on pages 7-16 of this report.)

**Other Information.** In addition to the financial statements and accompanying notes, this report presents certain required supplementary information concerning SamCERA's progress in funding its obligations to provide pension benefits to members, trends in employer contributions and other pertinent information as of the latest actuarial valuation. (Refer to Required Supplementary Schedules on page 16 of this report.)

### Financial Analysis

As previously noted, net assets may serve over time as a useful indication of SamCERA's financial position (refer to Table 1 below). \$1,207,483,580 in net assets are held in trust for pension benefits. All of the net assets are available to meet SamCERA's ongoing obligation to plan participants and their beneficiaries. Net assets decreased by 7.7% during the fiscal year ending June 30, 2002 due primarily to market depreciation.

**SamCERA's Net Assets (Table 1)**

| For the Years Ended June 30, 2002 and 2001 |                        |                        | Amount                 | Percent               |
|--|------------------------|------------------------|------------------------|-----------------------|
|  | 2002                   | 2001                   | Increase/<br>Decrease  | Increase/<br>Decrease |
| Investments at Fair Value                  | \$1,204,544,649        | \$1,301,831,377        | (\$97,286,728)         | -7.5%                 |
| Other Assets                               | \$18,236,993           | \$20,085,104           | (\$1,848,111)          | -9.2%                 |
| <b>Total Assets</b>                        | <b>\$1,222,781,642</b> | <b>\$1,321,916,481</b> | <b>(\$99,134,839)</b>  | <b>-7.5%</b>          |
| <b>Total Liabilities</b>                   | <b>\$15,298,062</b>    | <b>\$13,944,863</b>    | <b>\$1,353,199</b>     | <b>9.7%</b>           |
| <b>Net Assets</b>                          | <b>\$1,207,483,580</b> | <b>\$1,307,971,618</b> | <b>(\$100,488,038)</b> | <b>-7.7%</b>          |

Despite recent market volatility SamCERA remains in a financial position to meet its obligations to the plan participants and beneficiaries.

### Fixed Assets

As of June 30, 2002 SamCERA's investment in fixed assets totaled \$8,593 (net of accumulated depreciation and amortization). This investment in fixed assets includes electronic equipment and software.

### Reserves

SamCERA's Reserves are established from contributions and the accumulation of investment income, after satisfying investment and administrative expenses (see Table 2 below). During the past six years the following significant Board actions have impacted the reserve accounts:

- The adoption of the Governmental Accounting Standard Board Pronouncement 25, which mandates that investments be stated at fair value, effective in Fiscal Year 1996
- The implementation of five-year actuarial smoothing of investment gains and losses effective in Fiscal Year 1996, as recommended by William M. Mercer, SamCERA's actuary
- The creation of the Market Stabilization Account to account for the five-year actuarial smoothing of investment gains and losses effective in Fiscal Year 1996
- The creation of the Ventura Contingency Reserve to pre-fund retroactive retiree benefits that may result from an adverse decision in the matter of *Teamsters Local 856 vs. Board of Retirement, San Mateo County*, effective Fiscal Year 2000 (See Note 5).

GASB 25 includes the recognition of unrealized gains and losses in the current period. These unrealized gains and losses are held in the Market Stabilization Account where they are amortized over five-years in accordance with a deferral schedule established by the actuary.

**SamCERA's Reserves (Table 2)**

| As of June 30, 2002 and 2001                    | 2002            | 2001            |
|---|-----------------|-----------------|
| Member Reserves                                 | \$218,545,868   | \$199,422,289   |
| County Advanced Reserves                        | \$199,675,386   | \$186,813,259   |
| Retiree Reserves                                | \$460,449,850   | \$452,325,854   |
| Cost of Living Reserves                         | \$556,529,725   | \$546,133,752   |
| Contingency Reserves                            | \$13,553,077    | \$13,181,896    |
| Ventura Reserves                                | \$32,145,000    | \$37,714,795    |
| Market Stabilization Account                    | (\$273,415,326) | (\$127,620,227) |
| Net Reserves held in Trust for Pension Benefits | \$1,207,483,580 | \$1,307,971,618 |

**Additions to Fiduciary Net Assets**

The reserves needed to finance retirement benefits are accumulated through collection of employer and employee contributions and through earnings on investment income (net of investment expenses). For the year ended June 30, 2002 these items totaled a negative \$32,242,339 due primarily to a reduction in market values, which appears as an investment loss. (refer to Table 3 below)

**Additions to Fiduciary Net Assets (Table 3)**

| For the Years Ended June 30, 2002 and 2001 |                |                | Amount                | Percent               |
|--|----------------|----------------|-----------------------|-----------------------|
|  | 2002           | 2001           | Increase/<br>Decrease | Increase/<br>Decrease |
| Employer Contributions                     | \$33,540,869   | \$39,481,824   | (\$5,940,955)         | -15.0%                |
| Employee Contributions                     | \$16,626,890   | \$15,287,232   | \$1,339,658           | 8.8%                  |
| Investment Income/(Loss)                   | (\$78,722,818) | (\$62,588,978) | (\$16,133,840)        | 25.8%                 |
| Less Investment Expenses                   | (\$3,687,280)  | (\$3,161,178)  | (\$526,102)           | 16.6%                 |
| Total                                      | (\$32,242,339) | (\$10,981,100) | (\$21,261,239)        | -193.6%               |

**Deductions form Fiduciary Net Assets**

SamCERA was created to provide lifetime retirement annuities, survivor benefits and permanent disability benefits to qualified members and their beneficiaries. The cost of such programs includes recurring benefit payments, as designated by the Plan, refund of contributions to terminated employees, and the cost of administering the system.

Deductions for the year ending June 30, 2002 totaled \$68,245,699 an increase of 9.8% over the prior fiscal year (refer to Table 4 below). Deductions in fiduciary net assets when combined with the net decrease in additions to fiduciary net assets result in a net decrease of \$100,488,038 for the year ending June 30, 2002.

**Deductions in Fiduciary Net Assets (Table 4)**

| For the Years Ended June 30, 2002 and 2001 |                     |                     | Amount                | Percent               |
|--|---------------------|---------------------|-----------------------|-----------------------|
|  | 2002                | 2001                | Increase/<br>Decrease | Increase/<br>Decrease |
| Retiree Benefits                           | \$65,186,501        | \$58,806,745        | \$6,379,756           | 10.8%                 |
| Member Refunds                             | \$1,550,671         | \$1,845,536         | (\$294,865)           | -16.0%                |
| Administrative Expenses                    | \$1,508,527         | \$1,491,429         | \$17,098              | 1.1%                  |
| <b>Total</b>                               | <b>\$68,245,699</b> | <b>\$62,143,710</b> | <b>\$6,101,989</b>    | <b>-4.0%</b>          |

SamCERA's administration expenses increased in the amount of \$17,098 or 1.1% in Fiscal Year 2001-2002. The increase is primarily attributable to the Salaries & Benefits Category, which experienced normal merit and longevity promotions in addition to a position that was double filled for part of the year. Since 1995 SamCERA has consistently been within its Administrative Budget. There are no material variances between planned expenditures and actual expenditures for the fiscal year ending June 30, 2002.

**SamCERA's Fiduciary Responsibilities**

SamCERA's Board and staff are fiduciaries of the pension trust fund. Under California Constitution the assets can only be used for the exclusive benefit of plan participants and their beneficiaries.

***Requests for Information***

This financial report is designed to provide a general overview of the San Mateo County Employees' Retirement Association's finances for all those interested. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

San Mateo County Employees' Retirement Association  
 100 Marine Parkway, Suite 125  
 Redwood Shores, CA 94065  
 Phone: (650) 599-1234  
 Fax: (650) 591-1488

Additional information is available on our website at [www.samcera.org](http://www.samcera.org).

**San Mateo County Employees' Retirement Association**  
**Statement of Fiduciary Net Assets**  
**June 30, 2002**

|   | 2002                   | 2001                   |
|---|------------------------|------------------------|
| <b>Assets:</b>  |                        |                        |
| Cash and Deposits (Notes 2 and 4)   | \$12,754,011           | \$12,494,134           |
| Receivables:  |                        |                        |
| Contributions   | 993,577                | 1,076,973              |
| Due from broker for investments sold  | 2,225,225              | 3,726,922              |
| Investment income   | <u>2,134,968</u>       | <u>2,676,529</u>       |
| Total Receivables   | 5,353,770              | 7,480,424              |
| Prepaid Expense   | 120,619                | 92,356                 |
| Investments, at fair value (Notes 2 and 4)  |                        |                        |
| Domestic fixed income securities  | 392,176,289            | 423,373,435            |
| Domestic equities   | 559,844,885            | 610,468,394            |
| International equities  | 166,091,526            | 163,503,421            |
| Real Estate   | <u>86,431,949</u>      | <u>104,486,127</u>     |
| Total Investments   | 1,204,544,649          | 1,301,831,377          |
| Fixed assets, at cost, net of accumulated<br>Depreciation of \$20,199 and \$169,405 at<br>2002 and 2001, respectively. (Note 2) | <u>8,593</u>           | <u>18,190</u>          |
| <b>Total Assets</b>   | 1,222,781,642          | 1,321,916,481          |
| <b>Liabilities:</b>   |                        |                        |
| Payables  |                        |                        |
| Investment management fees  | 517,629                | 395,233                |
| Due to broker for investments purchased   | 6,158,723              | 4,502,054              |
| Mortgage Note Payable (Note 6)  |                        |                        |
| Due within One Year   | 167,823                | 155,161                |
| Due in more than one year   | 7,085,547              | 7,253,371              |
| Other   | <u>1,368,340</u>       | <u>1,639,044</u>       |
| <b>Total Liabilities</b>  | <u>15,298,062</u>      | <u>13,944,863</u>      |
| <b>Net Assets Held in Trust For Pension Benefits (Note 3)</b><br>(A Schedule of Funding Progress is presented on page 11)       | <u>\$1,207,483,580</u> | <u>\$1,307,971,618</u> |

The accompanying Notes are an integral part of these financial statements.

**San Mateo County Employees' Retirement Association**  
**Statement of Changes in Fiduciary Net Assets**  
**For The Year Ended June 30, 2002**

|   | <b>2002</b>              | <b>2001</b>              |
|---|--------------------------|--------------------------|
| <b>Additions:</b>   |                          |                          |
| CONTRIBUTIONS (Note 3)  |                          |                          |
| Employer  | \$ 33,540,869            | \$ 39,481,824            |
| Employee  | <u>16,626,890</u>        | <u>15,287,232</u>        |
| Total Contributions   | 50,167,759               | 54,769,056               |
| INVESTMENT INCOME/(LOSS)  |                          |                          |
| Interest and dividends  | 20,755,342               | 23,017,018               |
| Net appreciation (depreciation) in<br>Fair value of investments | <u>(99,478,160)</u>      | <u>(85,605,996)</u>      |
|   | (78,722,818)             | (62,588,978)             |
| Less investment expense   | <u>3,687,280</u>         | <u>3,161,178</u>         |
| Net Investment Income (Loss)                                    | <u>(82,410,098)</u>      | <u>(65,750,156)</u>      |
| <b>Total Additions</b>  | <b>(32,242,339)</b>      | <b>(10,981,100)</b>      |
| <b>Deductions:</b>  |                          |                          |
| ASSOCIATION BENEFITS:   |                          |                          |
| Service retirement allowance                                    | 55,304,277               | 51,137,409               |
| Disability retirement allowance                                 | 8,125,463                | 6,098,102                |
| Medical benefits  | 993,968                  | 858,555                  |
| Death and other benefits  | <u>762,793</u>           | <u>712,679</u>           |
| Total Association benefits                                      | 65,186,501               | 58,806,745               |
| REFUNDS OF MEMBERS' CONTRIBUTIONS                               | 1,550,671                | 1,845,536                |
| ADMINISTRATIVE EXPENSE (Note 3)                                 | <u>1,508,527</u>         | <u>1,491,429</u>         |
| <b>Total Deductions</b>   | <b><u>68,245,699</u></b> | <b><u>62,143,710</u></b> |
| Net Increase  | (100,488,038)            | (73,124,810)             |
| Net Assets Held in Trust for Pension Benefits:                  |                          |                          |
| Beginning of year   | <u>1,307,971,618</u>     | <u>1,381,096,428</u>     |
| End of year   | <u>\$1,207,483,580</u>   | <u>\$1,307,971,618</u>   |

The accompanying Notes are an integral part of these financial statements

**Note 1 - Plan Description**

The following description of the San Mateo County Employees' Retirement Association (Association) is provided for general information purposes. The Association is governed by the County Employees Retirement Law of 1937 (the 1937 Act). Members should refer to this Law for more complete information.

**General**

The Association is a cost-sharing multiple-employer, defined benefit pension plan established to provide pension benefits for substantially all employees of the County of San Mateo (the Primary Employer) and the San Mateo County Mosquito Abatement District. The Association is a Component Unit of the Primary Employer. Management of the Association is vested in the Board of Retirement consisting of nine members. The 1937 Act states one member shall be the County Treasurer; the second and third members shall be general members of the Association elected by their peers; the fourth, fifth, sixth and ninth members shall be qualified electors of the County and shall be appointed by the Board of Supervisors; the seventh member shall be elected by and be a member of the Association's safety membership; the eighth member shall be a retired member elected from the retired membership. The Association has four plans, which cover members classified as general, safety or probation. Employees hired on or before July 6, 1980, became members of Plan One. Employees hired after July 6, 1980, and before July 13, 1997, became members of Plan Two. Employees hired on or after July 13, 1997 become members of Plan Four. New General Employees may also elect membership under Plan Three. New employees appointed to positions of active law enforcement become safety members under Plan Four. In 1990, probation officers were given the choice of remaining in the general plan or electing safety status for future service under a new probation plan. All new probation officers become members under Plan Four for probation officers. From January 1, 1993, general members in Plan Three with 5 years of continuous service have the option to change to the Plan they were eligible for at entry date.

The Association's plans are not subject to the provisions of the Employee Retirement Income Security Act of 1974 (ERISA). As of June 30, 2002, the Association membership consisted of the following:

|   | Plan<br>One | Plan<br>Two | Plan<br>Three | Plan<br>Four | Total     |
|---|-------------|-------------|---------------|--------------|-----------|
| Retirees and beneficiaries currently receiving benefits:                          |             |             |               |              |           |
| General   | 2,293       | 660         | 86            | 3            | 3,042     |
| Safety  | 263         | 37          | 0             | 0            | 300       |
| Probation   | <u>83</u>   | <u>14</u>   | <u>0</u>      | <u>1</u>     | <u>98</u> |
| Subtotal  | 2,639       | 711         | 86            | 4            | 3,440     |
| Terminated employees entitled to but not currently receiving benefits (deferred): |             |             |               |              |           |
| General   | 93          | 485         | 118           | 61           | 757       |
| Safety  | 1           | 31          | 0             | 12           | 44        |
| Probation   | <u>0</u>    | <u>32</u>   | <u>0</u>      | <u>10</u>    | <u>42</u> |
| Subtotal  | 94          | 548         | 118           | 83           | 843       |
| Totals Forwarded  | 2,733       | 1,259       | 204           | 87           | 4,283     |



**Note 1 - Plan Description – General (Continued)**

|                    | Plan<br>One  | Plan<br>Two  | Plan<br>Three | Plan<br>Four | Total        |
|--------------------|--------------|--------------|---------------|--------------|--------------|
| Totals Forwarded   | 2,733        | 1,259        | 204           | 87           | 4,283        |
| Current employees: |              |              |               |              |              |
| Vested:            |              |              |               |              |              |
| General            | 377          | 1,877        | 83            | 2            | 2,339        |
| Safety             | 70           | 215          | 0             | 0            | 285          |
| Probation          | 28           | 103          | 0             | 1            | 132          |
| Non-Vested:        |              |              |               |              |              |
| General            | 2            | 8            | 117           | 1,720        | 1,847        |
| Safety             | 0            | 1            | 0             | 145          | 146          |
| Probation          | <u>1</u>     | <u>1</u>     | <u>0</u>      | <u>159</u>   | <u>161</u>   |
| Subtotal           | <u>478</u>   | <u>2,205</u> | <u>200</u>    | <u>2,027</u> | <u>4,910</u> |
| Total              | <u>3,211</u> | <u>3,464</u> | <u>404</u>    | <u>2,114</u> | <u>9,193</u> |

**Benefit Provisions**

The Association provides basic retirement, disability and death benefits based on a defined benefit formula which uses final average salary, years of service, and age to calculate benefits payable and, in addition, provides annual cost-of-living adjustments upon retirement for members of Plans One, Two and Four. The benefits of Plan Three are reduced by Social Security benefits received by the member. The 1937 Act vests the Board of Supervisors with the authority to initiate benefits, however, Government Code Section 31592.2 empowers the Board of Retirement to provide health benefits when the Section 31592 reserve exceeds 1% of assets.

Members with 10 years of continuous service (permanent part-time employees need equivalent of 5 years of full-time service) are eligible to retire at the following minimum ages:

|            |        |
|------------|--------|
| Plan One   | Age 50 |
| Plan Two   | Age 50 |
| Plan Four  | Age 50 |
| Plan Three | Age 55 |

General members of Plans One, Two and Four may retire at any age after 30 years of service. Safety members, who participate only in Plans One, Two and Four, may retire at any age after 20 years of service.

A member who leaves County service may withdraw the contributions made by the member to the Association, plus accumulated interest.

Members with five years of service or permanent part-time employees who have the equivalent of five years of full-time service or non-contributory members with 10 years of service who terminate their employment with the County may elect to leave their accumulated contributions with the Association and take a deferred retirement.

## Note 2 - Significant Accounting Policies

### Basis of Accounting

The Association uses the accrual basis of accounting. Investment income is recognized when it is earned, and expenses are recognized when they are incurred. Contributions are recognized when due. Benefits and refunds are recognized when due and payable under the terms of the plan.

The financial activities of the Association (a component unit of the County) are blended with the basic financial statements of the County because the Association is an integral part of the County.

For fiscal year ending June 30, 2001, the San Mateo County Employees' Retirement Association implemented Governmental Accounting Standards Board's (GASB) Statement No. 34, *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments*. GASB's Statement 34 establishes new financial reporting requirements for state and local governments throughout the United States. An additional requirement imposed by GASB 34 is management's discussion and analysis (MD&A). The goal of the MD&A is to give the readers an objective and easily readable analysis of *SamCERA's* financial performance for the year.

### Cash and Investments

The Board of Retirement has exclusive control of the investments of the Association. Government Code Section 31595 of the 1937 Act authorizes the Board to invest, or delegate the authority to invest, the assets of the Association in any investment allowed by statute and deemed prudent in the informed opinion of the Board.

Cash is pooled with other funds of the County or custodians, when appropriate, so as to earn a higher rate of return than could be earned by investing the funds individually. All highly liquid investments with a maturity of three months or less when purchased, in addition to the pooled cash with the County and custodians, are considered cash equivalents.

The Association records investment transactions on the trade date. Investments are reported at fair value. Short-term investments are reported at cost, which approximates fair value. Securities traded on a national or international exchange are valued at the last reported sales price at current exchange rates. Real Estate assets are reported at fair value utilizing an income approach to valuation. By contract, once every three years an independent appraisal to determine the fair market value of the real estate assets is obtained. In the interim years, real estate assets are reported at fair value utilizing an income approach to valuation.

### Fixed Assets

Fixed assets are valued at historical cost and are comprised of computer equipment and software. Depreciation has been computed using the straight-line method over the estimated useful life of 3 years.

### Foreign Currency Transactions

Gains earned and losses incurred resulting from foreign currency transactions during the year are recorded as a component of investment income. Gains and losses from translation of international investments at fiscal year-end rates of exchange are included in investment income.

Forward currency contracts are used to control currency exposure and facilitate the settlement of international security purchase and sale transactions. These contracts are agreements to exchange different currencies at specified rates and settlement dates. Differences between the contract and market exchange rates at settlement result in gains or losses, which are included in net investment income. Risks may arise from the possible inability of counter parties to meet the terms of their contracts and from movements in exchange and interest rates.

### Reclassifications

In fiscal year 2001, the amounts for Due From Broker For Investment Sold \$3,726,922 and the Due To Broker For Investments Purchased \$4,502,054 were combined and reported under Due To Broker For Investments Purchased in the amount of \$775,132. The above amounts were presented separately in fiscal year 2002. Fiscal year 2002 comparative statements reflect this reclassification.

### Note 3 - Contributions, Administrative Expenses and Reserves

#### Contributions

Both the County and the employees make contributions to the Association. Employee contributions are mandatory except for those employees under Plan Three. The employee contribution rates are established and may be amended pursuant to Articles 6 and 6.8 of the 1937 Act. The rates are determined by age at entry into the Association and are based on a percentage of covered compensation. The average employee contribution rate for the fiscal year was 5.7%.

The County contribution rates for each plan are determined pursuant to Section 31453 of the 1937 Act and provide for the balance of the contributions which, when combined with projected investment earnings, will be needed to fund the benefits promised under the plan. Contribution rates are actuarially determined using the entry age normal method and consist of an amount for normal cost (the estimated amount necessary to finance benefits earned by employees during the current year) and an amount required to amortize of the unfunded actuarial accrued liability over the period ending December 31, 2011. Details of funding progress, annual required contribution and contribution made by the County, and the latest actuarial valuation are presented in the Required Supplementary Information Schedules.

The County pays 100% of management employees' and unrepresented attorneys' contributions and 50% of confidential employees' and sheriff's sergeants contributions on a refundable basis. In addition members of certain bargaining units who are in a contributory retirement plan have a portion of their retirement deduction paid by the County based on hours of service using the following schedule: 20% after 10 years of service; 40% after 20 years of service; and 50% after 25 years of service. The County also pays 15% of Deputy Sheriff and Correctional Officers' contributions on a non-refundable basis

#### Administrative Expenses

Administrative costs of the Association are financed through investment earnings. Administrative expenses reported in the statement of changes in plan net assets include:

|                                | <b>2002</b>        | <b>2001</b>        |
|--------------------------------|--------------------|--------------------|
| Salaries and employee Benefits | \$837,666          | \$819,957          |
| Services and supplies          | 661,264            | 640,504            |
| Depreciation                   | 9,597              | 30,968             |
| Salaries and employee Benefits | <u>\$1,508,527</u> | <u>\$1,491,429</u> |

**Reserves**

Reserves required for reporting purposes by the 1937 Act:

|  | 2002                       | 2001                       |
|--|----------------------------|----------------------------|
| Member Deposit Reserve – Accumulated Contributions<br>and Interest       | \$218,545,868              | \$199,422,289              |
| County Advance Reserve – Current Service                                 | 199,675,386                | 186,813,259                |
| Retiree Reserves   | 460,449,850                | 452,325,854                |
| Cost of Living Adjustment Reserve  | 556,529,725                | 546,133,752                |
| Subtotal (Valuation Reserves)  | <u>1,435,200,829</u>       | <u>1,384,695,154</u>       |
| Reserves required by Section 31592 of the 1937 Act:                      |                            |                            |
| Ventura Contingency Reserve (Note 5)                                     | 32,145,000                 | 37,714,795                 |
| Reserve for Deficiencies in Interest Earnings and<br>Other Contingencies | <u>13,553,077</u>          | <u>13,181,896</u>          |
| Total Allocated Reserves   |                            | 1,435,591,845              |
| Market Stabilization Account   | <u>&lt;273,415,326&gt;</u> | <u>&lt;127,620,227&gt;</u> |
| Net Assets Held in Trust for Pension Benefits                            | <u>\$1,207,483,580</u>     | <u>\$1,307,971,618</u>     |

Reserves are restricted to specific purposes. Member contributions are credited to members deposit reserve. County contributions are credited to county advance reserves and the cost of living adjustment reserve. At retirement, a member's accumulated contributions plus interest and the related county contributions are transferred to the retiree's reserves. The retiree reserves and the cost of living adjustment reserve represent amounts set aside for retirement benefits promised under the plan less benefits paid.

The reserves required by Section 31592 of the 1937 Act represent earnings in excess of the total interest credited to contributions and reserves. The 1937 Act requires that the excess earnings remain in the retirement fund as a reserve against any deficiencies in interest earnings in other years, losses on investments and other contingencies, except that, excess earnings exceeding one percent of the total assets of the Association may be transferred into the county advance reserves for payment of benefits described under the Act.

GASB 25 mandates the recognition of unrealized gains and losses in the current period. However, on the recommendation of its actuary, SamCERA utilizes a Market Stabilization Account to account for unrealized actuarial investment gains and losses, which are calculated as the difference between the actual market return and the return that would have been generated if earnings had been at the actuarial interest rate. The Market Stabilization Account is designed to smooth the impact on employer contribution rates of the annual volatility in investment returns. Balances in the Market Stabilization Account are amortized over five-years in accordance with a schedule established by the actuary.

During the fiscal year actuarial investment losses at market totaled -\$83.9 million. However, the actuary had predicted actuarial earnings of \$107.3 million during the fiscal year, based upon the actuarial interest assumption of 8.25%. Consequently, at the close of the fiscal year, the Retirement Fund had a market value \$191.2 million less than the actuary's projection. Using the deferral schedule established by the actuary, -\$27.0 million of the shortfall was reported in the actuarial value of assets and -\$164.2 million in Deferred Returns were posted to the Market Stabilization Account.

The June 30, 2002 balance in the Market Stabilization Account of -\$273.4 million reflects the balance of the current year's and previous four-and-a-half-year's net deferred returns.

If actual earnings for the next five years are exactly 8.25%, the actuary estimates that the June 30, 2002 negative Market Stabilization Account balance will be amortized as follows: Fiscal year 2003/2004 -\$66.7 million; 2004/2005 -\$69.6 million; 2005/2006 -\$79.0 million; 2006/2007 -\$46.8 million and 2007/2008 -\$11.2 million. As these Deferred Returns are amortized, these amounts will be transferred from the Market Stabilization Account and become a part of the Actuarial Accrued Liability. These transfers will be added to the Unfunded Actuarial Accrued Liability, which is scheduled to be retired over the balance of the actuarial funding period through December 31, 2011.

As of the reporting date, the reserves are fully funded on a five year smoothed value basis. The funding status takes into account the deferred unrealized loss of \$273.4 million, which is detailed above. The Schedule of Funding Progress, as reported in the Required Supplementary Information, provides an analysis of plan funding on an actuarial basis.

#### Note 4 - Cash and Investments

##### Cash and Cash Equivalents

Cash and cash equivalents consist of short-term investments with fiscal agents as well as deposits held in a pooled account with the County of San Mateo. Earnings and losses are shared by all participants in the pool. The short-term investments consist of cash held in money market accounts and securities readily convertible to cash. All cash and cash equivalents are carried at cost, which approximates fair value. A summary of cash and cash equivalents as of June 30, 2002 and June 30, 2001 provided below.

##### Investments

The Association's investments are managed by independent investment management firms subject to the guidelines and controls in the investment plan and contracts executed with the Board. The Board utilizes third party institutions as custodians over the Plan assets.

The Board approved its first comprehensive investment plan on September 29, 1994. The plan specified an asset allocation target of 50% equities, 40% fixed income securities, and 10% real estate. The current asset allocation, which was adopted on April 21, 2000, is 65% equities, 29% fixed income securities and 6% real estate. At June 30, 2002, actual asset allocation was 59.7% equities, 32.8% fixed income securities, 7.3% real estate and cash 0.2%.

For financial reporting purposes, the Association's investments are categorized to give an indication of the risk assumed by the Association as of June 30, 2002. Custodial credit risk categories have been established by the Governmental Accounting Standards Board (GASB) Statement No. 3 Category 1 includes investments that are insured or registered or for which the securities are held by the Association or its agent in *SamCERA's* name. Category 2 includes uninsured and unregistered investments for which the securities are held by counter-party's trust department or agent in *SamCERA's* name. Category 3 includes uninsured and unregistered investments for which the securities are held by the counter-party's trust department or agent but not in *SamCERA's* name. Investments in external investment pools and mutual funds cannot be categorized because the Association is not issued securities. As of June 30, 2002, the Association's investments were categorized as shown below.

The Association's cash and investments as of June 30, 2002 follow

|  | 2002                | 2001                |
|--|---------------------|---------------------|
| Cash Equivalent Investments (Not Categorized)      |                     |                     |
| Funds Pooled with County Treasurer                 | \$ 1,460,011        | \$ 2,073,174        |
| Short-Term Investment Funds held with Fiscal Agent | 11,294,000          | 10,420,960          |
| Total Cash equivalents                             | <u>\$12,754,011</u> | <u>\$12,494,134</u> |

Investments – Categorized  
Category 1

|                                  |                    |                   |
|----------------------------------|--------------------|-------------------|
| Domestic Fixed Income            |                    |                   |
| Obligations of the U.S. Treasury | \$59,739,415       | \$87,200,031      |
| Corporate Bonds                  | <u>115,758,643</u> | <u>96,701,311</u> |
| Total Category 1:                | 175,498,058        | 183,901,342       |
| Total Categorized                | \$175,498,058      | \$ 183,901,342    |

Investments- Not Categorized  
Commingled Funds:

|                                  |                |                |
|----------------------------------|----------------|----------------|
| Domestic Fixed Income            |                |                |
| BGI US Debt Index Fund           | \$ 216,678,231 | \$ 239,472,093 |
| Domestic Equities                |                |                |
| BGI Russell 1000 Index Fund      | 433,345,597    | 466,624,210    |
| BGI Russell 2000 Index Fund      | 126,499,288    | 143,844,184    |
| International Equities           |                |                |
| Bank of Ireland Asset Management | 166,091,526    | 163,503,421    |
| Real Estate                      | 86,431,949     | 104,486,127    |
| Total Not Categorized            | 1,029,046,591  | 1,117,930,035  |

Total Investments

\$1,204,544,649\$1,301,831,377**Security Lending**

The Association invests in indexed portfolios in which the investment manager may lend securities owned by the portfolio. However, the Association currently does not lend securities which are managed in a separate account portfolio and held in the name of San Mateo County Employees' Retirement Association.

The Association had no securities on loan at fiscal year end and there was no activity during fiscal year ending June 30, 2002. However, investment managers are lending securities held in the name of indexed portfolios in which the Association has a unit value interest.

**Note 5 – Contingent Liability**

On August 14, 1997 the Supreme Court of the State of California issued a decision in the matter of *Ventura County Deputy Sheriff's Association vs. Board of Retirement of the Ventura County Employees' Retirement Association* which held that compensation paid in cash, even if not earned by all employees in the same grade or class, must be included in compensation earnable and final compensation on which an employee's retirement benefit is based. This California Supreme Court decision became final on October 1, 1997.

The *Ventura* decision was silent on two critical issues: terminal pay and retroactivity. These issues will be decided as a result of a current lawsuit, *Teamsters Local 856 vs. Board of Retirement, San Mateo County*. During the 2001 fiscal year, the trial court considered and rejected claims by petitioners that *Ventura* mandated the inclusion of terminal pay, third party payments, and employer pickups of employee contributions in the calculation of final compensation. During the 2002 fiscal year, the trial court considered and accepted claims by petitioners that *Ventura* should be applied retroactively and that the pensions of all retirees and their beneficiaries, regardless of when they retired, must be recalculated. Appeals of the trial court's decisions have been filed by both petitioners and defendants with the California Court of Appeals.

The Association retained an actuary to estimate the financial impact of a range of possible decisions in the *Teamsters Local 856* litigation. In the event Teamsters Local 856 prevails, the Association estimates that as of the June 30, 1998 Actuarial Valuation the possible increase in the unfunded actuarial accrued liability ranges between \$180.3 million and \$264.9 million. However, if the Superior Court decision on the current litigation stands, the actuary estimates that the contingent liability totaled \$16.2 million as of June 30, 2002, with interest on the liability compounding at 7% simple per annum. A \$32,145,000 reserve has been established to set aside funds for this contingent liability.

#### Note 6 – Mortgage Note Payable:

The Mortgage Note Payable at June 30, 2002 consists of a note payable on a real estate investment with terms, which include monthly payments of principal and interest, an interest rate of 7.87%, and a maturity date of September 1, 2006. Monthly payments until maturity are \$61,058, with a principal payment due at maturity of \$6,458,350. The note is secured by the Association's rental property.

Principal payments under the notes payable for the next five years are as follows:

| Year Ending June 30       | Principal          | Interest          |
|---------------------------|--------------------|-------------------|
| 2003                      | 167,823            | 564,872           |
| 2004                      | 181,518            | 551,178           |
| 2005                      | 196,330            | 536,366           |
| 2006                      | 212,350            | 520,345           |
| 2007                      | <u>\$6,495,350</u> | <u>\$ 127,432</u> |
| Total                     | \$7,253,371        | \$2,300,193       |
| Due within one year       | \$167,823          |                   |
| Due in more than one year | <u>\$7,085,548</u> |                   |
| Total                     | \$7,253,371        |                   |

**SAN MATEO COUNTY EMPLOYEES' RETIREMENT ASSOCIATION**  
**Required Supplementary Information**  
**(Amounts in thousands)**

**Schedule of Funding Progress**

| Actuarial<br>Valuation<br>Date | Actuarial<br>Value of<br>Assets<br>(a) | Actuarial<br>Liability<br>(AAL)<br>Entry Age<br>(b) | Unfunded<br>AAL<br>(UAAL)<br>(b-a) | Funded<br>Ratio<br>(b-a) | Covered<br>Payroll<br>(c) | UAAL as a<br>Percentage of<br>Covered<br>Payroll<br>((b-a)/c) |
|--------------------------------|--|---|------------------------------------|--------------------------|---------------------------|---|
| 6/30/96                        | 752,110                                | 986,902   | 234,792                            | 76.21%                   | 187,926                   | 124.94%   |
| 6/30/97                        | 856,679                                | 1,037,431   | 180,752                            | 82.58%                   | 196,391                   | 92.04%  |
| 6/30/98                        | 992,314                                | 1,104,070   | 111,756                            | 89.88%                   | 211,529                   | 52.83%  |
| 6/30/99                        | 1,109,417                              | 1,205,554   | 96,137                             | 92.03%                   | 238,864                   | 40.25%  |
| 6/30/00                        | 1,271,565                              | 1,291,694   | 20,129                             | 98.44%                   | 259,075                   | 7.77%   |
| 6/30/01                        | 1,384,586                              | 1,404,060   | 19,474                             | 98.61%                   | 274,318                   | 7.10%   |

**Schedule of Employer Contributions**

| Year<br>Ended<br>June 30 | Annual<br>Required<br>Contribution | Percentage<br>Contributed |
|--------------------------|------------------------------------|---------------------------|
| 1997                     | 42,887                             | 100%                      |
| 1998                     | 42,676                             | 100%                      |
| 1999                     | 41,289                             | 100%                      |
| 2000                     | 38,695                             | 100%                      |
| 2001                     | 39,482                             | 100%                      |
| 2002                     | 33,541                             | 100%                      |

Actuarial valuations of the Association are normally carried out as of June 30, each year and contribution requirements resulting from such valuations become effective from July 1, of the next fiscal year.

The information presented in the required supplementary schedules was determined as part of the actuarial valuations at additional information as of the latest actuarial valuation follows:

**Latest Actuarial Valuation**

|   |                        |
|---|------------------------|
| Valuation Date  | June 30, 2001          |
| Actuarial Cost Method                                 | Entry Age              |
| Amortization Method                                   | Level Percent – closed |
| Remaining Amortization Period                         | 10.5 years             |
| Asset Valuation Method                                | 5-year smoothed market |
| Actuarial Assumptions:                                |                        |
| Investment Rate of Return                             | 8.25%                  |
| Projected Salary Increases*                           | 6.25%                  |
| *Attributed to Inflation                              | 4.25%                  |
| *Attributed to Adjustments for<br>Merit and Longevity | 2.00%                  |

Cost of Living Adjustments: The maximum increase in retirement allowance is 5% for Plan One, 3% for Plan Two and 2% for Plan Four. The maximums are based on the change in the Consumer Price Index for the Bay Area



**THE INFORMATION WHICH FOLLOWS  
IS SEPARATE FROM  
THE NOTES TO THE FINANCIAL STATEMENT**

**SAN MATEO COUNTY EMPLOYEES' RETIREMENT ASSOCIATION  
Additional Supplementary Information**

**Schedule of Administrative Expenses  
as of June 30, 2002 and 2001**

|                                | <u>2002</u>        | <u>2001</u>        |
|--------------------------------|--------------------|--------------------|
| Salaries and Employee Benefits | \$ 837,666         | \$ 819,957         |
| Services and Supplies          | 661,264            | 640,504            |
| Depreciation                   | 9,597              | 30,968             |
| Total Administration Expense   | <u>\$1,508,527</u> | <u>\$1,491,429</u> |

**Schedule of Investment Expense  
as of June 30, 2002 and 2001**

|                                       | <u>2002</u>        | <u>2001</u>        |
|---------------------------------------|--------------------|--------------------|
| Investment Manager                    |                    |                    |
| Bank of Ireland Asset Management      | \$ 693,191         | \$ 742,964         |
| Barclays Global Investors             | 290,301            | 302,504            |
| Deutsche Asset Management Inc.        | 463,061            | 486,063            |
| INVESCO Realty Advisors               | 641,923            | 0                  |
| Global Custodian                      |                    |                    |
| State Street Bank                     | 117,129            | 117,090            |
| Professional Expense                  | <u>2,205,605</u>   | <u>1,648,621</u>   |
| Consultant Expense                    | 212,203            | 142,320            |
| Interest Paid on Prepaid Contribution | 1,269,472          | 1,370,237          |
| Total Investment Expense              | <u>\$3,687,280</u> | <u>\$3,161,178</u> |

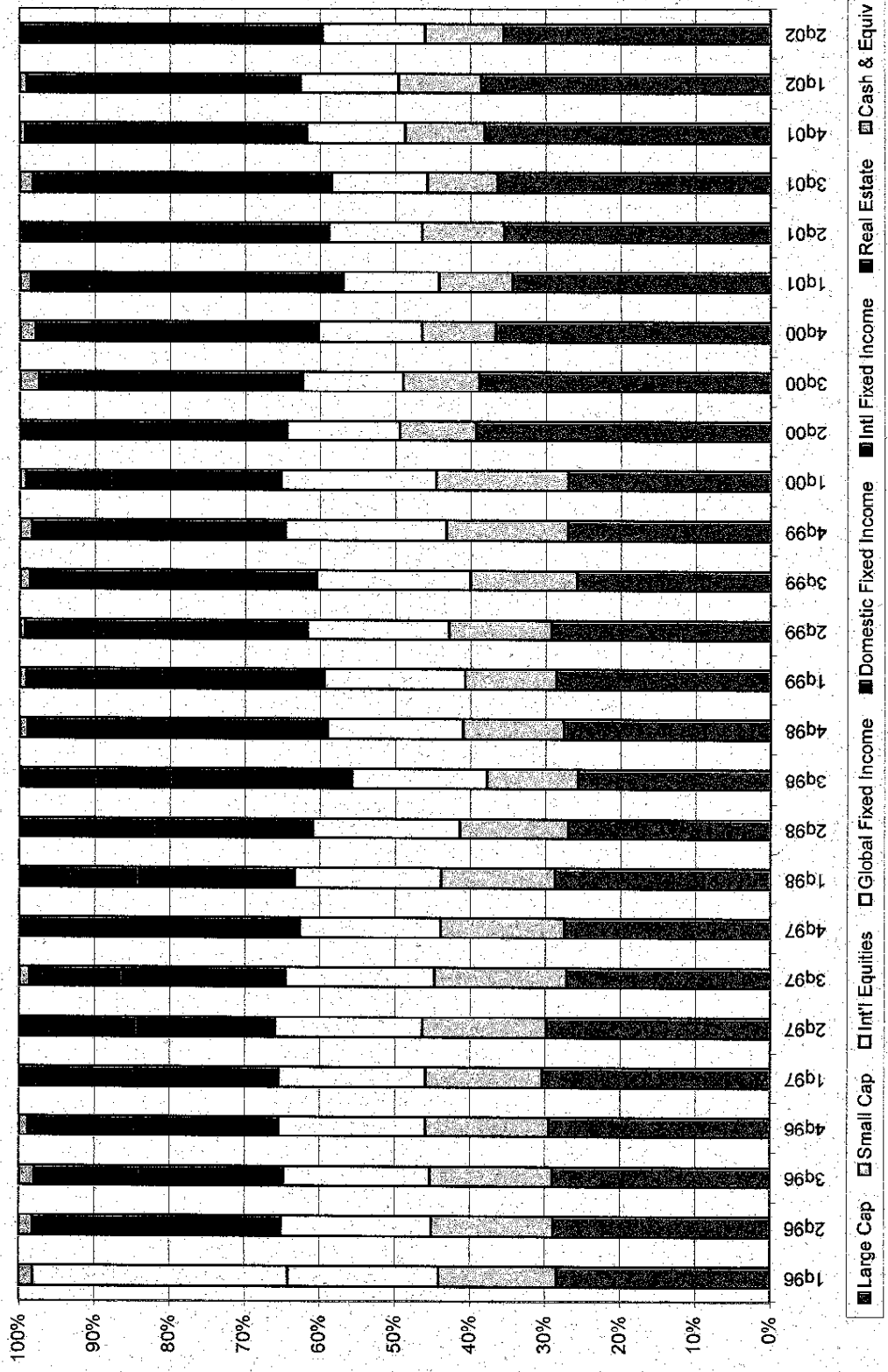
**Schedule of Payments to Consultants  
as of June 30, 2002 and 2001**

|                                | <u>2002</u>      | <u>2001</u>      |
|--------------------------------|------------------|------------------|
| Investment Consultant Expense  |                  |                  |
| Grey & Company                 | \$ 6,070         | \$ 95,000        |
| Strategic Investment Solutions | 145,833          | 0                |
| Actuarial Consultant Expense   |                  |                  |
| William M. Mercer              | 60,300           | 47,320           |
| Total Consultant Expense       | <u>\$212,203</u> | <u>\$142,320</u> |

***THE INVESTMENT SECTION***

# ACTUAL HISTORICAL QUARTERLY ASSET ALLOCATION

PERIODS ENDED JUNE 30, 2002



# STRATEGIC INVESTMENT SOLUTIONS, INC.

601 CALIFORNIA STREET, STE. 200  
SAN FRANCISCO, CALIFORNIA 94108

TEL 415/362-3484 • FAX 415/362-2752

October 11, 2002

Board of Retirement  
San Mateo County Employees' Retirement Association  
702 Marshall Street, Suite 280  
Redwood City, CA 94063

Dear Board Members:

Economic contraction, terrorist attack, war, and corporate scandal defined the market environment during fiscal year 2002. The result was another extremely difficult year for long-term investors in financial assets, especially equity and equity-related assets. After peaking in early 2000 and falling significantly during fiscal year 2001, world equity markets continued their relentless fall, with only fleeting periods of relief, throughout fiscal year 2002. The end of the fiscal year in June of 2002 marked the second full year of painful equity market declines that brought US equity prices to over 30% below their historical highs. International equities fared little better over this period, and suffered similar price declines.

The Federal Reserve continued to respond aggressively to the difficult economic and equity market environment by reducing interest rates dramatically during the year. Government and high quality corporate bonds benefited from the resulting lower interest rates to produce positive returns. Medium and lower quality corporate bonds suffered from the poor equity environment, especially the lack of faith in financial statements, and also posted negative returns. Investment real estate, in the eyes of many a haven from the equity market, also posted a positive return during the year.

In this market setting, SamCERA's investment portfolio returned -5.92%. This result, though disappointing on an absolute scale, was significantly better than the policy benchmark's return of -6.50%. Given SamCERA's equity asset allocation target of 65% and fully passive US equity component, SIS believes that this is a very good relative result. Unfortunately, SamCERA's total fund performance was far below the plan's actuarial assumption of 8.25%.

Asset allocation targets for SamCERA remained constant for the fiscal year and are as follows:

|                      |     |
|----------------------|-----|
| Large Cap US Equity  | 40% |
| Small Cap US Equity  | 10% |
| International Equity | 15% |
| US Fixed Income      | 29% |
| Real Estate          | 6%  |

SamCERA's policy benchmark, comprising the asset classes and target percentages listed above, ranked in the 72<sup>nd</sup> percentile of Deutsche Bank Independent Consultant's Cooperative Public Funds Universe for the fiscal year ended June 30, 2002. SamCERA's portfolio return of -5.92% placed it in the 67<sup>th</sup> percentile of this universe.

There were no changes to SamCERA's roster of investment managers or to its manager structure during the fiscal year. All of the plan's US Equity assets and approximately half of its Fixed Income assets were passively managed throughout the period.

Dismal equity returns caused most of the investment losses suffered by the total fund. The Russell 1000 Index, representing US Large Cap companies, returned -17.88 for the year ended June 30, 2002. BGI's Russell 1000 Index Fund exactly matched the index return during the year. Bank of Ireland, SamCERA's active International Equity manager, lagged its benchmark by 21 basis points. Unfortunately, the MSCI ACWI ex-US Index, representing the broad Non-US Equity universe, lost 8.21% for the fiscal year. The US Small Cap market was also negative for the fiscal year. BGI's Russell 2000 Index Fund return of -8.50% was slightly ahead of the Russell 2000 Index return of -8.60%.

The two BGI US equity index funds used by SamCERA performed as expected and ranked right at median in their respective peer universes (which include both active and passive managers) for the fiscal year. It is important to note that BGI is successfully fulfilling its role within SamCERA's manager roster by providing index returns and risk in its various mandates. Bank of Ireland's active decisions placed the manager in the 56<sup>th</sup> percentile of the International Equity universe for the fiscal year while the MSCI ACWI ex-US Index ranked in the 53<sup>rd</sup> percentile.

US Fixed Income boosted the total fund by providing strongly positive returns to SamCERA for the fiscal year. The Lehman Aggregate Index, a composite of investment grade bonds, posted an 8.63% return for the year ended June 30, 2002. BGI's US Debt Index Fund returned 8.87%, exceeding the Lehman Aggregate by 23 basis points. Deutsche Asset Management, SamCERA's active US Bond manager, returned 9.49% during the fiscal year. These excellent returns put Deutsche in the top quartile of Core Fixed Income managers and BGI at an impressive top third rank among core bond managers.

SamCERA's real estate return for the fiscal year, though positive, came in far below expectations. INVESCO, SamCERA's Real Estate manager, returned 0.87% for the year ended June 30 versus the NCREIF Index return of 6.40%. INVESCO significantly trailed the real estate median return of 6.40%, placing the manager in the 75<sup>th</sup> percentile for the fiscal year. INVESCO's performance suffered due to significant property value writedowns, especially in the case of a technology-related office property.

The plan's return for the year exceeded its policy benchmark return by 58 basis points. If the plan continues to exceed its benchmark, we believe it will eventually earn returns in excess of those required to meet its benefit promises. In that light, fiscal 2002 was another successful year for SamCERA, despite the negative absolute return.

Sincerely,  
Strategic Investment Solutions



Margaret Jadallah and Patrick Thomas

SamCERA's Investment Plan sets forth the Board's investment policy, from which the following extracts have been drawn. The full plan may be viewed on SamCERA's web site at [www.samcera.org](http://www.samcera.org).

### INVESTMENT PHILOSOPHY

The Board acknowledges the historical data demonstrating that the most successful strategy for minimizing risk, while capturing market returns, is a prudently diversified portfolio. Therefore, the Retirement Fund should be invested across the spectrum of institutional grade Asset Classes. The Board acknowledges that the Asset Allocation targets reflect a long-term view of the market and that professional management of the Retirement Fund will add value to the portfolio, by capitalizing on inefficiencies in the markets.

The Board takes responsibility for allocating across asset classes and across styles within asset classes, but should not substitute its judgment for the professional judgment of those it retains.

The Board believes that interest, dividends and capital appreciation must be pursued and captured, if the Actuarial Funding Objectives of the Retirement Fund are to be achieved.

The Board will not be market-timers (shifting asset class allocations dramatically over short time spans), because it realizes this strategy is seldom successful and has the potential for dramatic losses.

The Board views Short-term Cash Equivalents as insignificant contributors to Real Returns in the long run.

### INVESTMENT OBJECTIVES

It is the Investment Objective of the Board of Retirement to:

Generate Portfolio returns which, over the long-term, exceed the rate of inflation by not less than 3.25%, by generating market returns within each asset class.

Generate Portfolio returns not less than the returns of a commitment-weighted aggregate of the performance benchmarks specified for the individual investment managers.

Provide for the full funding of the Pension Benefit Obligation by the year 2012.

Stabilize the employer contribution rate, as a percentage of payroll, for the present configuration of benefits, to the extent that the Board of Retirement has control.

Structure an investment program such that the short-term volatility of returns does not induce the Board to alter its long-term asset allocation strategies, by striving for an annualized tracking error around the aggregate benchmark of  $\pm 3\%$ .

Calculations for compliance with these objectives will be prepared using a time-weighted rate of return based on the market rate of return in accordance with Association of Investment Management and Research (AIMR) Performance Presentation Standards

### INVESTMENT POLICY

It is the Investment Policy of the Board of Retirement to pursue an investment strategy, which reduces risk through the prudent diversification of the portfolio across a broad selection of distinct asset classes. The Board adopted an Asset Allocation to guide the structure of the Investment Portfolio.

**INVESTMENT POLICY – (CONTINUED)**

The Board retains the most qualified Investment Managers with demonstrated expertise in the management of institutional pension funds. Objectives have been adopted which encourage the Investment Managers to maximize their performance relative to their individual investment style benchmark. They are delegated full discretion in management of their portfolio. The Board monitors the performance of the Investment Managers, relative to their assigned custom benchmarks to assure their conformance with the provisions of the Board's Investment Policy.

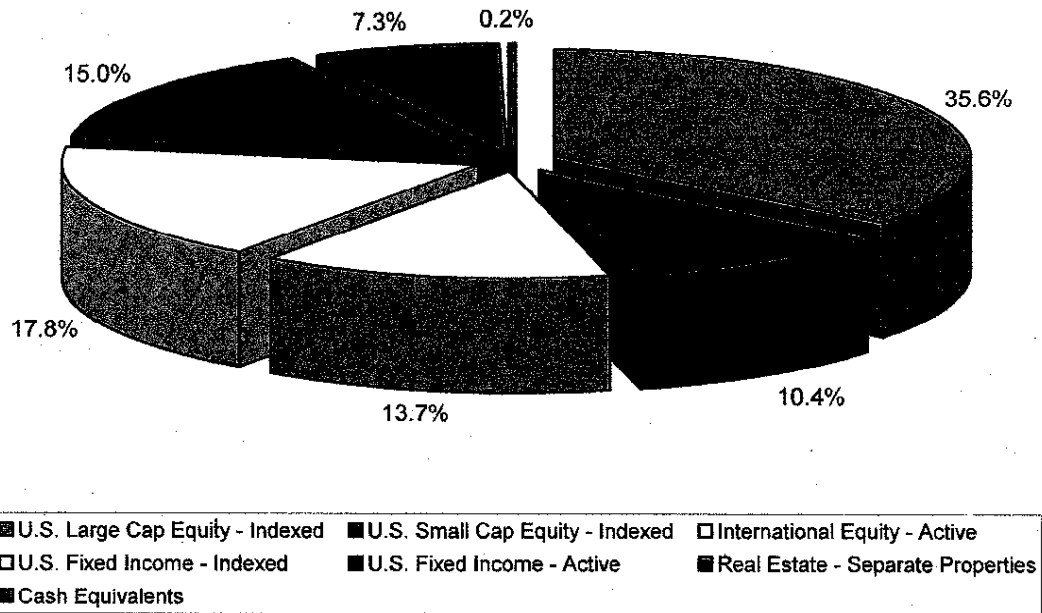
The Board discourages the use of Cash Equivalents, except for liquidity purposes and. Refrains from dramatically shifting asset class allocations over short time spans.

**ASSET ALLOCATION**

| Asset Class                              | Allocation | June 30 Actual |
|--|------------|----------------|
| Equity                                   | 65%        | 59.7%          |
| Fixed Income                             | 29%        | 32.8%          |
| Real Estate                              | 6%         | 7.3%           |
| Cash                                     | 0%         | 0.2%           |
| <b>Equity Management Style</b>           |            |                |
| Domestic Large Capitalization            | 40%        | 35.6%          |
| Indexed                                  | 40%        | 35.6%          |
| Domestic Small Capitalization            | 10%        | 10.4%          |
| Indexed                                  | 10%        | 10.4%          |
| International                            | 15%        | 12.4%          |
| Active                                   | 15%        | 13.7%          |
| Total Equity                             | 65%        | 59.7%          |
| <b>Fixed Income Management Style</b>     |            |                |
| Domestic Fixed Income                    | 29%        | 32.8%          |
| Indexed                                  | 16%        | 17.8%          |
| Active                                   | 13%        | 15.0%          |
| Total Fixed Income                       | 29%        | 32.8%          |
| <b>Real Estate Management Style</b>      |            |                |
| Core Separate Property Portfolio         | 6%         | 7.3%           |
| Total Real Estate                        | 6%         | 7.3%           |
| <b>Total Cash &amp; Cash Equivalents</b> |            |                |
|  | 0%         | 0.2%           |

| Asset Allocation                | Market Value           | Percentage    |
|---------------------------------|------------------------|---------------|
| Large Capitalized U.S. Equities | \$ 433,345,597         | 35.6%         |
| Small Capitalized U.S. Equities | 126,499,288            | 10.4%         |
| International Equities          | 166,097,566            | 13.7%         |
| U.S. Fixed Income               | 398,899,950            | 32.8%         |
| Real Estate                     | 88,316,530             | 7.3%          |
| Cash                            | 2,441,348              | 0.2%          |
| <b>Total</b>                    | <b>\$1,215,600,279</b> | <b>100.0%</b> |

Asset Allocation as of June 30, 2002





## SCHEDULE OF PORTFOLIO RETURNS

Performance as of June 30, 2002

Total time Weighted Rate of Return

| Asset Category                                    | One Year | Two Years | Three Years | Five Years |
|---|----------|-----------|-------------|------------|
| Domestic Equity                                   | <15.96%> | <13.84%>  | <6.32%>     | 3.06%      |
| Barclays Global Investors Russell 1000 Index Fund | <17.88%> | <16.38%>  | <16.38%>    | 14.32%     |
| Benchmark Russell 1000                            | <17.88%> | <16.43%>  | <16.38%>    | 14.29%     |
| Barclays Global Investors Russell 2000 Index Fund | <8.50%>  | <4.08%>   | N/A         | N/A        |
| Benchmark Russell 2000                            | <8.60%>  | <4.12%>   | N/A         | N/A        |
| International Equity                              |          |           |             |            |
| Bank of Ireland Asset Management                  | <8.42%>  | <14.15%>  | <3.22%>     | 2.03%      |
| Benchmark MSCI ACWI ex US                         | <8.21%>  | <16.43%>  | <6.38%>     | <1.30%>    |
| Total Equity                                      | <14.38%> | <13.96%>  | <5.95%>     | 1.68%      |
| Domestic Fixed Income                             |          |           |             |            |
| Barclays Global Investors US Debt Index Fund      | 8.87%    | 10.12%    | 8.26%       | 7.68%      |
| Benchmark Lehman Aggregate Bond Index             | 8.63%    | 9.92%     | 8.11%       | 7.57%      |
| Deutsche Asset Management, Inc.                   | 9.49%    | 10.85%    | 8.66%       | 7.89%      |
| Benchmark Lehman Aggregate Bond Index             | 8.63%    | 9.92%     | 8.11%       | 7.57%      |
| Total Fixed Income                                | 9.09%    | 10.42%    | 8.25%       | 7.30%      |
| Real Estate                                       |          |           |             |            |
| INVESCO Realty Advisors                           | 0.87%    | 6.84%     | 8.43%       | 10.94%     |
| NCREIF  | 6.40%    | 9.27%     | 8.06%       | 9.87%      |
| Total Plan  | <5.92%>  | <5.08%>   | <0.24%>     | 4.14%      |
| Policy Benchmark                                  | <6.50%>  | <6.25%>   | <1.32%>     | 4.05%      |

Return calculations were prepared using a time-weighted rate of return based on the market rate of return in accordance with the Association for Investment Management and Research's Performance Presentation Standards.

## Schedule of Investment Portfolio by Asset Class and Manager

AS OF JUNE 30, 2002

|  |                                   |               |                 |
|--|-----------------------------------|---------------|-----------------|
| Domestic Equity  |                                   |               |                 |
| Barclays Global Investors                              | Russell 1000 Index Fund           | \$433,345,597 |                 |
|  | Russell 2000 Index Fund           | \$126,499,288 |                 |
|  | Total Domestic Equity             |               | \$559,844,885   |
| International Equity                                   |                                   |               |                 |
| Bank of Ireland Asset Management                       | International Equity              | \$166,091,526 |                 |
|  | Total International Equity        |               | \$166,091,526   |
|  | Total Equity                      |               | \$725,936,411   |
| Domestic Fixed Income                                  |                                   |               |                 |
| Barclays Global Investors                              | Us Debt Index Fund                | \$216,678,231 |                 |
| Deutsche Asset Management, Inc.                        | Core Domestic Fixed Income        | \$175,498,058 |                 |
|  | Total Domestic Fixed Income       |               | \$392,176,289   |
|  | Total Fixed Income                |               | \$392,176,289   |
| Real Estate  |                                   |               |                 |
| INVESCO Realty Advisors                                | Separate Property Portfolio       |               | \$86,431,949    |
| Unequitized Cash                                       |                                   |               | \$12,754,011    |
| Fixed Assets, at cost, net of accumulated depreciation |                                   |               | \$8,593         |
| Receivables & Prepaid Expenses                         |                                   |               | \$5,474,389     |
| <less> Current Liabilities                             |                                   |               | \$15,298,062    |
|  | Net Portfolio as of June 30, 2001 |               | \$1,207,483,580 |

## Schedule of Top Ten Equity and Fixed Income Securities

As of June 30, 2002

## TOP TEN EQUITY SECURITIES\*

| Shares  | Exchange | Ticker | Security Name               | Market Value    |
|---------|----------|--------|-----------------------------|-----------------|
| 441,509 | NYSE     | GE     | GENERAL ELECTRIC CO COM     | \$12,825,853.88 |
| 301,308 | NYSE     | XOM    | EXXON MOBILE CO             | \$12,329,523.36 |
| 198,973 | NASDQ    | MSFT   | MICROSOFT CORP CO           | \$10,883,855.92 |
| 277,440 | NYSE     | PFE    | PFIZER INC CO               | \$9,710,428.00  |
| 228,676 | NYSE     | C      | CITIGROUP INC               | \$8,861,195.00  |
| 133,784 | NYSE     | JNJ    | JOHNSON & JOHNSON COM       | \$6,991,551.84  |
| 102,160 | NYSE     | AIG    | AMERICAN INTL GROUP INC COM | \$6,970,431.38  |
| 121,032 | NYSE     | WMT    | WAL-MART STORES             | \$6,658,014.33  |
| 225,686 | NED      | ING    | ING Groep NV CVA EURO.24    | \$5,795,233.78  |
| 76,059  | NYSE     | IBM    | INTL BUSINESS MACHINES CORP | \$5,476,262.40  |

\*Some Domestic Equity Securities are owned in the Russell 1000 & Russell 2000 Index Fund managed by Barclays Global Investors.

## TOP TEN FIXED INCOME SECURITIES\*

| Par/Book Value | Security Name                  | Issue ID                  | Market Value |
|----------------|--------------------------------|---------------------------|--------------|
| 6,723,000      | UNITED STATES TREAS BDS        | 6.000% 02/15/26 912810EW4 | 6,991,920.00 |
| 3,810,000      | WEYERHAEUSER CO                | 5.950% 11/01/08 962166BA1 | 3,805,542.30 |
| 3,610,000      | STRUCTURED ASSET SECS CORP     | 7.250% 09/25/31 86358RJL2 | 3,699,672.40 |
| 3,085,000      | ROYAL BK SCOTLAND GROUP PLC    | 9.118% 03/31/49 780097AE1 | 3,615,805.10 |
| 3,483,000      | PEMEX FIN LTD                  | 6.550% 02/15/08 706448AQ0 | 3,587,873.13 |
| 3,235,000      | MMCA AUTO OWNER TR             | 7.080% 02/15/05 553083AZ9 | 3,364,400.00 |
| 3,050,000      | WEST VY CITY UT MUN BLDG LEASE | 7.670% 05/01/06 95640EDK8 | 3,333,375.50 |
| 3,070,000      | GMACM HOME EQUITY LN TR        | 6.370% 06/25/31 361856BD8 | 3,219,288.27 |
| 2,862,000      | UNITED STATES TREAS NTS        | 6.125% 08/15/07 9128273E0 | 3,119,580.00 |
| 2,980,000      | ACHSTONE CMNTYS TR             | 7.200% 04/15/03 039581AA1 | 3,049,612.80 |

\*Some Domestic Fixed Income Securities are owned in the US Debt Index Fund managed by Barclays Global Investors.

A complete list of the portfolio holdings is available through the San Mateo County Employees' Retirement Association.

**Schedule of Professional Services and Fees  
as of June 30, 2002 and 2001**

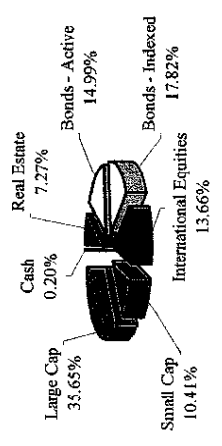
|                                      | 2002               | 2001               |
|--------------------------------------|--------------------|--------------------|
| Investment Managers                  |                    |                    |
| Barclays Global Investors            | \$290,301          | \$302,504          |
| Bank of Ireland Asset Management     | 693,191            | 742,964            |
| Deutsche Asset Management            | 463,061            | 486,063            |
| INVESCO Realty Advisors (Management) | 641,923            | 0                  |
| Investment Managers                  | <u>2,088,476</u>   | <u>1,531,531</u>   |
| Investment Consultant                |                    |                    |
| Strategic Investment Solutions       | 145,833            | 0                  |
| Gray & Company                       | 6,070              | 95,000             |
| Investment Consultants               | <u>151,903</u>     | <u>95,000</u>      |
| Actuarial Consulting                 |                    |                    |
| William M. Mercer                    | <u>60,300</u>      | <u>47,320</u>      |
| Master Custodian                     |                    |                    |
| State Street Bank and Trust Company  | <u>117,129</u>     | <u>117,090</u>     |
| Total Professional Services          | <u>\$2,417,808</u> | <u>\$1,790,942</u> |

San Mateo County Employees' Retirement Association  
 Portfolio Summary  
 Period Ending June 30, 2002

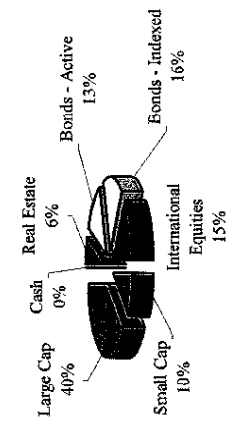
Actual versus Target Allocation

| Portfolio                              | Market Value           | Allocation     |                | Percentage Rebalance |       |
|--|------------------------|----------------|----------------|----------------------|-------|
|  |                        | Current        | Target         | Off Target           | Range |
| Barclays Global Investors Russell 1000 | \$433,345,597          | 35.65%         | 40.00%         | -4.35%               | ±5%   |
| Barclays Global Investors Russell 2000 | \$126,499,288          | 10.41%         | 10.00%         | 0.41%                | ±5%   |
| Bank of Ireland Asset Management       | \$166,097,565          | 13.66%         | 15.00%         | -1.34%               | ±5%   |
| <b>Total Equity</b>                    | <b>\$725,942,450</b>   | <b>59.72%</b>  | <b>65.00%</b>  | <b>-5.28%</b>        |       |
| Barclays Global Investors US Debt      | \$216,678,241          | 17.82%         | 16.00%         | 1.82%                | ±3%   |
| Deutsche Asset Management, Inc.        | \$182,221,709          | 14.99%         | 13.00%         | 1.99%                | ±3%   |
| <b>Total Fixed Income</b>              | <b>\$398,899,950</b>   | <b>32.82%</b>  | <b>29.00%</b>  | <b>3.82%</b>         |       |
| INVESCO Realty Advisors                | \$88,316,530           | 7.27%          | 6.00%          | 1.27%                | ±2%   |
| Cash                                   | \$2,441,348            | 0.20%          | 0.00%          | 0.20%                |       |
| <b>Total</b>                           | <b>\$1,215,600,279</b> | <b>100.00%</b> | <b>100.00%</b> |                      |       |

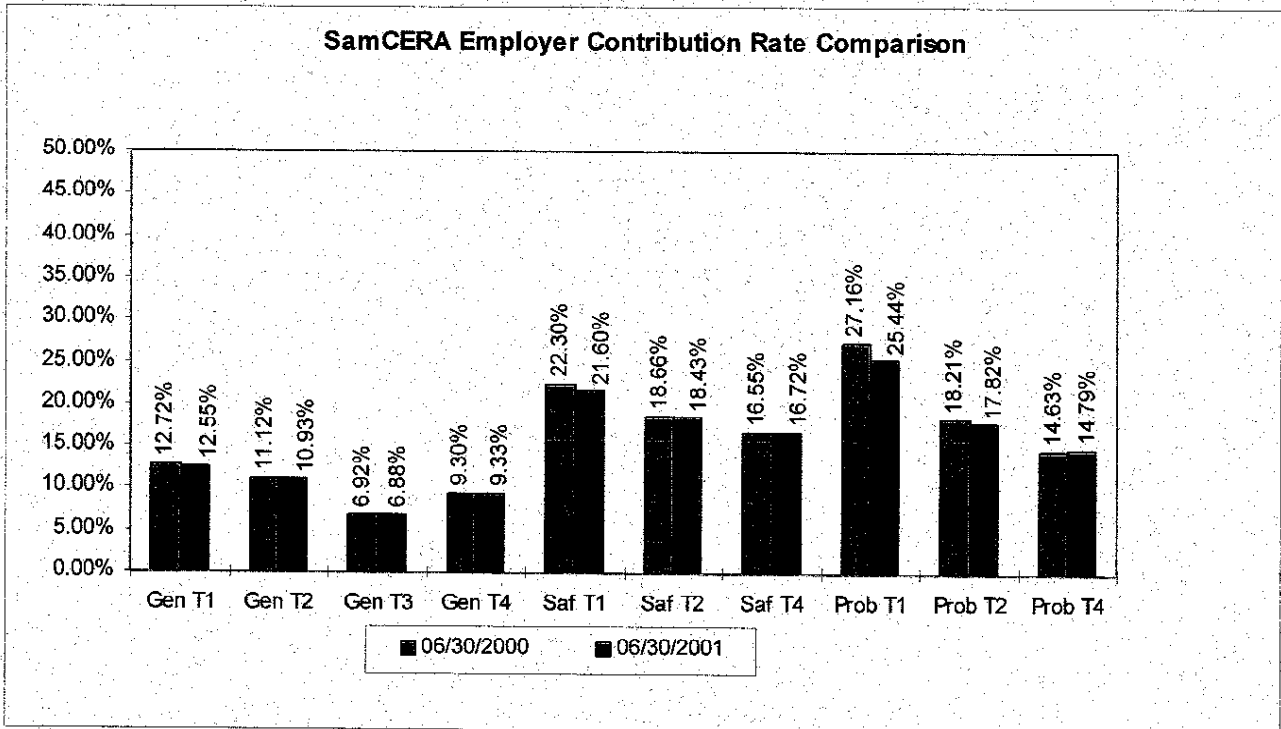
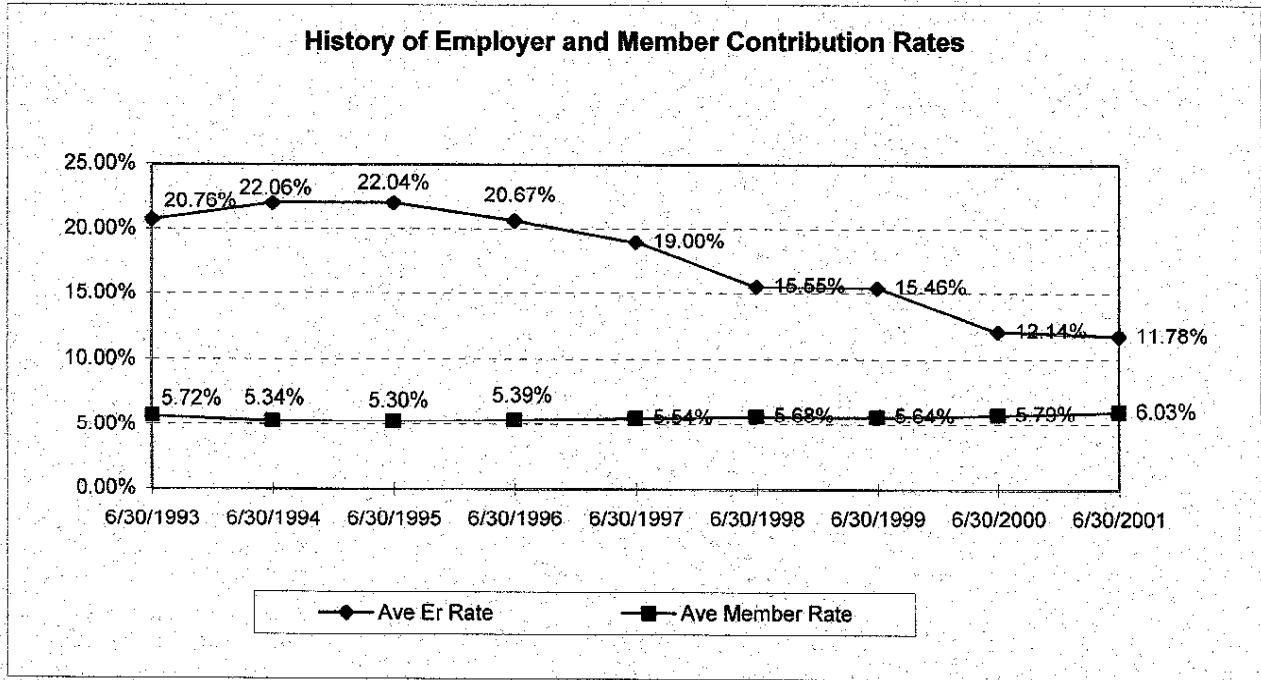
Current Allocation



Target Allocation



***THE ACTUARIAL SECTION***



Consideration of the June 30, 2002 Actuarial Valuation has been delayed until the conclusion of the Fall 2002 round of collective bargaining. The above charts contain the most recent data available.

## **Actuarial Certification**

The annual actuarial valuation required for the San Mateo County Employees' Retirement Association has been prepared as of June 30, 2001 by William M. Mercer, Incorporated. In preparing this valuation, we have employed generally accepted actuarial methods and assumptions to determine a sound value for the Association's assets, liability and future contribution requirements. Our calculations are based upon member data and unaudited financial information provided to us by the Association's staff. This data has not been audited by us, but it has been reviewed and found to be consistent, both internally and with prior year's data.

The contribution requirements are determined as a percentage of payroll. Employer rates provide for both normal cost and a contribution to amortize the unfunded actuarial accrued liability. The amortization period for the unfunded actuarial accrued liability is 10½ years as of June 30, 2001. The contribution to the unfunded actuarial accrued liability is calculated to remain as a level percentage of future payroll (including projected payroll for future members). Payments to the unfunded actuarial accrued liability are calculated to increase at 4.25% per year. The period for amortizing the unfunded actuarial accrued liability is set by the Board of Retirement.

Contribution levels are recommended by the Actuary and adopted by the Board each year. The ratio of Actuarial Value of Assets to Actuarial Accrued Liabilities increased from 98.4% to 98.6% during the year. There is progress being made toward achieving the funding objectives of the Association.

There are no changes to the economic and non-economic assumptions used in the current valuation.

The liabilities and costs in this valuation incorporate the Board's expansion of the pay items includable in Earnable Compensation in response to the 1997 California Supreme Court's decision in Ventura County Deputy Sheriff's Association vs. Board of Retirement, Ventura County Employee's Retirement Association. Terminal pay is excluded under the Board's policy and the expansion of Earnable Compensation only applies to retirees since October 1997 (i.e., no retroactive application).

In our opinion, the combined operation of the assumptions and methods applied in this valuation, fairly represent past and anticipated future experience of the Association and meet the parameters required by GASB Statement 25.

A list of supporting schedules we prepared for inclusion in the actuarial and financial sections of the Association's CAFR report is provided below:



1. Solvency Test;
2. Actuarial Analysis of Financial Experience;
3. Schedule of Assumptions and Methods;
4. Schedule of Employer and Member Contribution Rates;
5. Schedule of Funding Progress; and
6. Schedules of Pertinent Membership and Financial Information Used in the Valuation.

Future contribution requirements may differ from those determined in the valuation because of:

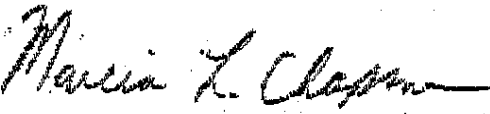
1. differences between actual experience and anticipated experience;
2. changes in actuarial assumptions or methods;
3. changes in statutory provisions; and
4. differences between the contribution rates determined by the valuation and those adopted by the Board.

The undersigned are members of the American Academy of Actuaries and meet the Qualification Standards of the American Academy of Actuaries to render this actuarial opinion.

William M. Mercer, Incorporated

  
\_\_\_\_\_  
Andy Yeung, ASA, EA, MAAA

11/6/2001  
Date

  
\_\_\_\_\_  
Marcia L. Chapman, FSA, EA, MAAA

11/6/2001  
Date

The Board of Retirement is scheduled to receive the June 30, 2002 Actuarial Valuation and Actual Experience Study on January 28, 2003. It is not available for this Comprehensive Annual Financial Report. The information may be viewed on the Association's web site, samcera.org, when it is available.

The following actuarial assumptions are based on the Actuarial Experience Study for the period of July 1, 1996 through June 30, 1999, which was adopted by the Retirement Board on January 25, 2000.

**Actuarial Assumptions and Cost Method**

|  |                        |
|--|------------------------|
| Valuation Date                                     | June 30, 2001          |
| Actuarial Cost Method                              | Entry Age              |
| Amortization Method                                | Level Percent – closed |
| Remaining Amortization Period                      | 10.5 years             |
| Asset Valuation Method                             | 5-year smoothed market |
| Actuarial Assumptions:                             |                        |
| Investment Rate of Return                          | 8.25%                  |
| Projected Salary Increases*                        | 6.25%                  |
| *Attributed to Inflation                           | 4.25%                  |
| *Attributed to Adjustments for Merit and longevity | 2.00%                  |

Cost of Living Adjustments: The maximum increase in retirement allowance is 5% for General and Safety Plan 1, 3% for Probation Plan 1 and Plan 2 and 2% for Plan 4 Members. The maximums are based on the change in the Consumer Price Index for the Bay Area.

The pre-retirement demographic experiences adopted by the board include pre-retirement mortality, withdrawal rates, disability rates, service retirement rates and salary scales.

| Actuarial Assumption            | 6/30/01 | 6/30/00 | Change |
|---------------------------------|---------|---------|--------|
| Annual Inflation Rate           | 4.25%   | 4.25%   | 0.00%  |
| Annual Investment Return        | 8.25%   | 8.25%   | 0.00%  |
| Average Annual Salary Increases | 6.25%   | 6.25%   | 0.00%  |

**Plan Provisions** - The Association provides basic retirement, disability and death benefits based on a defined benefit formula which uses final average salary, years of service, and age to calculate benefit payable and, in addition, provides annual cost-of-living adjustments upon retirement for members of Plans One, Two and Four. The benefits of Plan Three are reduced by Social Security benefits received by the member. The 1937 Act vests the Board of Supervisors with the authority to initiate benefits, however, Government Code Section 31592.2 empowers the Board of Retirement to provide health benefits when the Section 31592 reserve exceeds 1% of assets.

Members with 10 years of continuous service (permanent part-time employees need equivalent of 5 years of full-time service) are eligible to retire at the following minimum ages:

|            |        |
|------------|--------|
| Plan One   | Age 50 |
| Plan Two   | Age 50 |
| Plan Four  | Age 50 |
| Plan Three | Age 55 |

General members of Plans One, Two and Four may retire at any age after 30 years of service. Safety members, who participate only in Plans One, Two and Four, may retire at any age after 20 years of service.

A member who leaves County service may withdraw the contributions made by the member to the Association, plus accumulated interest.

Members with five years of service or permanent part-time employees who have the equivalent of five years of full-time service or non-contributory members with 10 years of service who terminate their employment with the County may elect to leave their accumulated contributions with the Association and take a deferred retirement.

## Summary of Recommendations

### Employer Contribution Rates

|  | 6/30/01  | 6/30/00  | Change |
|--|----------|----------|--------|
| Normal Cost Rate   | 10.96%   | 11.10%   | -0.14% |
| Rate of Contribution to Unfunded Actuarial Accrued Liability | 0.82%    | 0.82%    | 0.00%  |
| Total Employer Rate  | 11.78%   | 11.92%   | -0.14% |
| Estimated Annual Amount in Thousands *                       | \$32,303 | \$31,449 | -\$392 |

### Member Contribution Rates

|   | 6/30/01  | 6/30/00  | Change  |
|---|----------|----------|---------|
| General Members (Plans 1& 2)              |          |          |         |
| Age 25                                    | 5.46%    | 5.46%    | 0.00%   |
| 35  | 5.82%    | 5.82%    | 0.00%   |
| 45  | 6.54%    | 6.54%    | 0.00%   |
| General Members (Plans 4)                 |          |          |         |
| Age 25                                    | 5.21%    | 5.21%    | 0.00%   |
| 35  | 5.55%    | 5.55%    | 0.00%   |
| 45  | 6.24%    | 6.24%    | 0.00%   |
| Safety Members (Plans 1& 2)               |          |          |         |
| Age 25                                    | 6.77%    | 6.77%    | 0.00%   |
| 35  | 6.84%    | 6.84%    | 0.00%   |
| 45  | 7.03%    | 7.03%    | 0.00%   |
| Safety Members (Plans 4)                  |          |          |         |
| Age 25                                    | 6.44%    | 6.44%    | 0.00%   |
| 35  | 6.51%    | 6.51%    | 0.00%   |
| 45  | 6.69%    | 6.69%    | 0.00%   |
| Probation Members(Plans 1, 2 & 4)         |          |          |         |
| Age 25                                    | 7.58%    | 7.58%    | 0.00%   |
| 35  | 7.66%    | 7.66%    | 0.00%   |
| 45  | 7.87%    | 7.87%    | 0.00%   |
| Estimated Annual Amount<br>In Thousands * | \$16,530 | \$15,002 | \$1,528 |

\* Annual Contributions for June 30, 2001 and June 30, 2000 were estimated using payroll as of June 30, 2001 and June 30, 2000, respectively.

**Summary of Significant Actuarial Statistics and Measures**

| <b>Association Membership</b>            | <b>6/30/01</b> | <b>6/30/00</b> | <b>Change</b> |
|--|----------------|----------------|---------------|
| <b>Active Members</b>                    |                |                |               |
| Number of Members                        | 4,717          | 4,690          | 0.6%          |
| Total Active Payroll in Thousands        | \$274,318      | \$259,075      | 5.9%          |
| Average Monthly Salary                   | \$4,846        | \$4,603        | 5.3%          |
| <b>Retired Members</b>                   |                |                |               |
| Number of Members                        |                |                |               |
| Service Retirement                       | 2,611          | 2,383          | 9.6%          |
| Disability Retirement                    | 300            | 280            | 7.1%          |
| Beneficiaries                            | 459            | 439            | 4.6%          |
| Total Retiree Payroll in Thousands       | \$62,416       | \$55,192       | 13.1%         |
| Average Monthly Pension                  | \$1,543        | \$1,483        | 4.1%          |
| <b>Inactive Vested Members</b>           | <b>747</b>     | <b>646</b>     | <b>15.6%</b>  |
| <b>Asset Values</b>                      |                |                |               |
| Market Value in Thousands                | \$1,307,972    | \$1,381,096    | -5.3%         |
| Return on Market Value                   | -4.83%         | 9.57%          |               |
| Actuarial Value in Thousands             | \$1,435,592    | \$1,320,537    | 8.7%          |
| Return on Actuarial Value                | 9.08%          | 14.40%         |               |
| Valuation Assets in Thousands            | \$1,384,586    | \$1,271,565    | 8.9%          |
| Return on valuation Assets               | 9.20%          | 14.61%         |               |
| <b>Liability Values</b>                  |                |                |               |
| Actuarial Accrued Liability in Thousands | \$1,404,060    | \$1,291,694    | 8.7%          |
| Unfunded Actuarial Accrued Liability     | \$19,474       | \$20,129       | -3.3%         |
| <b>Funded Ratio</b>                      |                |                |               |
| GASB Number 25*                          | 98.6%          | 98.4%          | 0.2%          |

\*Based on Actuarial value of Assets for June 30, 2001 and June 30, 2000, respectively

**Short-Term Solvency Test**

| Valuation Date | Active Member Contributions | Liability For Inactive Participants | Liability for Active Members<br>(Employer Financed Portion) | Valuation Assets | Portion of Accrued Liability Covered by Valuation Assets |      |     |
|----------------|-----------------------------|-------------------------------------|---|------------------|--|------|-----|
|                |                             |                                     |   |                  | 100%   | 100% | 11% |
| 6/30/92        | \$96,601,000                | \$405,091,000                       | \$321,958,000   | \$538,027,000    | 100%   | 100% | 11% |
| 6/30/93        | 91,173,000                  | 473,297,000                         | 330,690,000   | 585,980,000      | 100%   | 100% | 7%  |
| 6/30/94        | 101,953,000                 | 488,308,000                         | 327,056,000   | 617,531,000      | 100%   | 100% | 8%  |
| 6/30/95        | 107,385,000                 | 507,002,000                         | 343,441,000   | 663,629,000      | 100%   | 100% | 14% |
| 6/30/96        | 115,910,000                 | 537,129,000                         | 333,863,000   | 752,110,000      | 100%   | 100% | 30% |
| 6/30/97        | 130,736,000                 | 565,593,000                         | 351,246,000   | 1,047,575,000    | 100%   | 100% | 49% |
| 6/30/98        | 148,753,000                 | 601,473,000                         | 353,844,000   | 992,314,000      | 100%   | 100% | 68% |
| 6/30/99        | 157,826,000                 | 629,653,000                         | 416,489,000   | 1,104,833,000    | 100%   | 100% | 76% |
| 6/30/00        | 158,314,000                 | 689,356,000                         | 444,024,000   | 1,271,565,000    | 100%   | 100% | 95% |
| 6/30/01        | \$174,066,000               | \$789,104,000                       | \$440,890,000   | \$1,384,586,000  | 100%   | 100% | 96% |

**Schedule of Funding Progress (in Thousands)**

| Valuation Date | Actuarial Value of Assets | Actuarial Accrued Liability | Unfunded Actuarial Accrued Liability | Ratio of Assets to Actuarial Accrued Liability | Annual Active Member Compensation | UALL as a Percentage of Covered Payroll |
|----------------|---------------------------|-----------------------------|--------------------------------------|--|-----------------------------------|---|
| 6/30/92        | \$538,027                 | \$823,650                   | \$285,623                            | 65.32%   | \$176,432                         | 161.89%                                 |
| 6/30/93        | 585,980                   | 895,160                     | 309,180                              | 65.46%   | 174,992                           | 176.68%                                 |
| 6/30/94        | 617,531                   | 917,317                     | 299,786                              | 67.32%   | 183,786                           | 163.12%                                 |
| 6/30/95        | 651,217                   | 945,417                     | 294,200                              | 68.90%   | 188,822                           | 155.81%                                 |
| 6/30/96        | 728,369                   | 963,162                     | 234,792                              | 75.60%   | 187,926                           | 124.94%                                 |
| 6/30/97        | 856,679                   | 1,037,431                   | 180,752                              | 82.60%   | 196,391                           | 92.00%                                  |
| 6/30/98        | 992,314                   | 1,104,070                   | 111,756                              | 89.90%   | 211,259                           | 52.90%                                  |
| 6/30/99        | 1,109,417                 | 1,205,554                   | 96,137                               | 92.00%   | 238,864                           | 40.20%                                  |
| 6/30/00        | 1,271,565                 | 1,291,694                   | 20,129                               | 98.40%   | 259,075                           | 7.80%                                   |
| 6/30/01        | \$1,384,586               | \$1,404,060                 | \$19,474                             | 98.61%   | \$274,318                         | 7.10%                                   |

**History of Employer Contribution Rates**

| Year | General Member |        |        | Safety Member |        |        | Probation Member |        |        |
|------|----------------|--------|--------|---------------|--------|--------|------------------|--------|--------|
|      | Normal         | UAAL   | Total  | Normal        | UAAL   | Total  | Normal           | UAAL   | Total  |
| 1995 | 7.43%          | 11.84% | 19.27% | 13.68%        | 16.72% | 30.40% | 12.02%           | 14.71% | 26.73% |
| 1996 | 8.09%          | 11.26% | 19.35% | 15.69%        | 17.17% | 32.86% | 15.76%           | 13.81% | 29.57% |
| 1997 | 8.20%          | 11.18% | 19.38% | 18.77%        | 17.95% | 36.72% | 20.32%           | 13.59% | 33.91% |
| 1998 | 9.52%          | 7.30%  | 16.82% | 18.54%        | 12.04% | 30.58% | 21.01%           | 10.81% | 31.82% |
| 1999 | 9.28%          | 4.36%  | 13.64% | 17.51%        | 7.85%  | 25.36% | 19.48%           | 6.06%  | 25.54% |
| 2000 | 9.85%          | 3.60%  | 13.45% | 17.70%        | 7.24%  | 24.94% | 19.26%           | 5.53%  | 24.79% |
| 2001 | 9.95%          | 0.71%  | 10.66% | 17.81%        | 1.51%  | 19.32% | 17.94%           | 1.16%  | 19.10% |
| 2002 | 9.71%          | 0.70%  | 10.41% | 17.22%        | 1.50%  | 18.72% | 16.76%           | 1.17%  | 17.93% |

## Active Member Valuation Data

| Valuation Date |           | Members | Annual Salary | Average Annual Salary | % Change Average Salary |
|----------------|-----------|---------|---------------|-----------------------|-------------------------|
| 1992           | General   | 3,771   | \$149,134,462 | \$39,548              | 3.11%                   |
|                | Safety    | 388     | \$18,020,347  | \$46,444              | 6.11%                   |
|                | Probation | 217     | \$9,276,742   | \$42,750              | 2.03%                   |
|                | Total     | 4,376   | \$176,431,551 | \$40,318              | 3.32%                   |
| 1993           | General   | 3,635   | \$148,119,833 | \$40,748              | 3.04%                   |
|                | Safety    | 368     | \$17,536,495  | \$47,654              | 2.60%                   |
|                | Probation | 210     | \$9,335,793   | \$44,456              | 3.99%                   |
|                | Total     | 4,213   | \$174,992,121 | \$41,536              | 3.02%                   |
| 1994           | General   | 3,729   | \$154,815,811 | \$41,517              | 1.89%                   |
|                | Safety    | 397     | \$19,291,365  | \$48,593              | 1.97%                   |
|                | Probation | 220     | \$9,678,735   | \$43,994              | -1.04%                  |
|                | Total     | 4,346   | \$183,785,911 | \$42,289              | 1.81%                   |
| 1995           | General   | 3,765   | \$159,553,533 | \$42,378              | 2.07%                   |
|                | Safety    | 407     | \$19,724,536  | \$48,463              | -0.27%                  |
|                | Probation | 213     | \$9,546,040   | \$44,817              | 1.87%                   |
|                | Total     | 4,385   | \$188,824,109 | \$43,061              | 1.83%                   |
| 1996           | General   | 3,665   | \$158,373,022 | \$43,212              | 1.97%                   |
|                | Safety    | 400     | \$20,016,006  | \$50,040              | 3.25%                   |
|                | Probation | 206     | \$9,537,308   | \$46,298              | 3.30%                   |
|                | Total     | 4,271   | \$187,926,336 | \$44,001              | 2.18%                   |
| 1997           | General   | 3,808   | \$166,043,510 | \$43,604              | 0.91%                   |
|                | Safety    | 402     | \$20,860,840  | \$51,893              | 3.71%                   |
|                | Probation | 208     | \$9,487,864   | \$45,615              | -1.48%                  |
|                | Total     | 4,418   | \$196,392,214 | \$44,453              | 1.03%                   |
| 1998           | General   | 3,803   | \$177,079,000 | \$46,563              | 6.80%                   |
|                | Safety    | 406     | \$24,404,000  | \$60,109              | 15.80%                  |
|                | Probation | 211     | \$10,046,000  | \$47,607              | 4.40%                   |
|                | Total     | 4,420   | \$211,529,000 | \$47,857              | 7.70%                   |
| 1999           | General   | 3,908   | \$196,936,000 | \$50,393              | 8.20%                   |
|                | Safety    | 425     | \$29,862,000  | \$70,264              | 16.90%                  |
|                | Probation | 245     | \$12,067,000  | \$49,253              | 3.4%                    |
|                | Total     | 4,578   | \$238,865,000 | \$52,176              | 9.0%                    |
| 2000           | General   | 4,018   | \$214,625,000 | \$53,412              | 6.0%                    |
|                | Safety    | 423     | \$31,180,000  | \$73,716              | 4.9%                    |
|                | Probation | 249     | \$13,270,000  | \$53,292              | 8.2%                    |
|                | Total     | 4,690   | \$259,075,000 | \$55,236              | 5.9%                    |
| 2001           | General   | 4,040   | \$227,848,000 | \$56,400              | 5.6%                    |
|                | Safety    | 416     | \$31,611,000  | \$75,984              | 3.1%                    |
|                | Probation | 261     | \$14,859,000  | \$56,928              | 6.8%                    |
|                | Total     | 4,717   | \$274,318,000 | \$58,152              | 5.3%                    |

**Demographic Activity of Retirees and Beneficiaries**

| Year    | Retiree Membership * |           |             |                | Total Retiree Payroll | Percent Increase In Payroll | Average Monthly Allowance |
|---------|----------------------|-----------|-------------|----------------|-----------------------|-----------------------------|---------------------------|
|         | At Beginning Of Year | Additions | Withdrawals | At End of Year |                       |                             |                           |
| 6/30/92 | 2,439                | N/A       | N/A         | 2,477          | \$29,231,000          | 10.27%                      | \$1,016                   |
| 6/30/93 | 2,477                | N/A       | N/A         | 2,664          | \$32,014,000          | 9.52%                       | \$1,091                   |
| 6/30/94 | 2,664                | N/A       | N/A         | 2,674          | \$36,158,000          | 12.94%                      | \$1,135                   |
| 6/30/95 | 2,674                | N/A       | N/A         | 2,723          | \$38,011,000          | 5.12%                       | \$1,176                   |
| 6/30/96 | 2,723                | N/A       | N/A         | 2,844          | \$40,498,000          | 6.54%                       | \$1,209                   |
| 6/30/97 | 2,844                | 163       | 107         | 2,900          | \$42,338,000          | 4.54%                       | \$1,255                   |
| 6/30/98 | 2,900                | 149       | 118         | 2,931          | \$46,845,000          | 10.65%                      | \$1,332                   |
| 6/30/99 | 2,931                | 238       | 210         | 2,959          | \$50,491,000          | 7.80%                       | \$1,422                   |
| 6/30/00 | 2,959                | 219       | 76          | 3,102          | \$55,192,000          | 9.31%                       | \$1,483                   |
| 6/30/01 | 3,102                | 233       | 82          | 3,253          | \$62,416,000          | 13.1%                       | \$1,543                   |

\* Retirees/Beneficiaries who are entitled to multiple benefits are only counted once.

**Actuarial Analysis of Financial Experience**

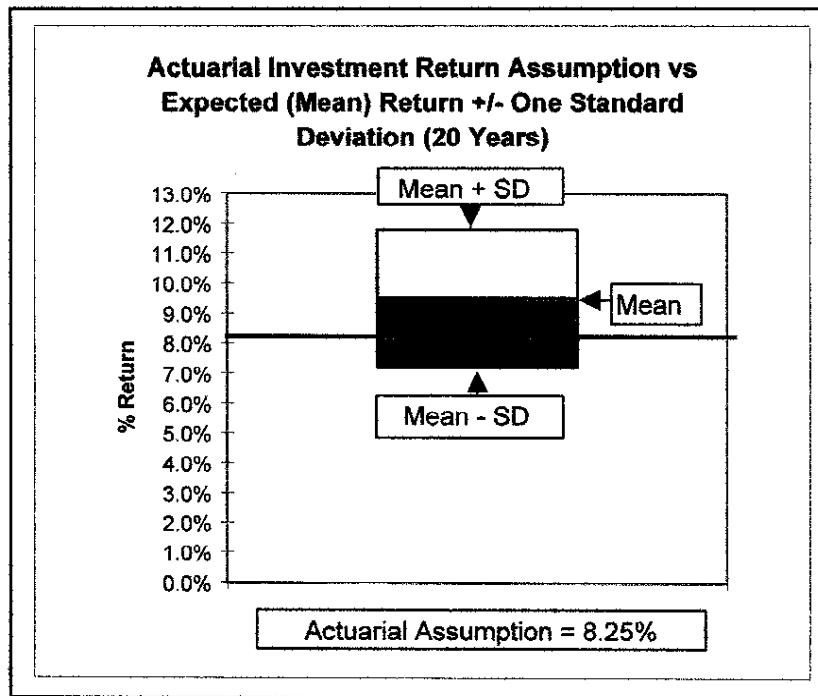
| Summary of (Gains) / Losses                    | Change In Liability |              |              |              |              |
|--|---------------------|--------------|--------------|--------------|--------------|
|  | 2001                | 2000         | 1999         | 1998         | 1997         |
| Unfunded Liability as of July 1                | 20,129,000          | 96,137,000   | 111,756,000  | 180,752,000  | 234,793,000  |
| Expected Change in UAAL                        | (700,000)           | (3,535,000)  |              |              |              |
| Salary (Gain) / Loss                           | 8,134,000           | 7,766,000    | 41,805,000   | (1,791,000)  |              |
| Fewer Withdrawal than expected                 |                     |              | 6,103,000    |              |              |
| Liability corrections for part timers          |                     |              | (2,704,000)  |              |              |
| Retiree COLA more / (less) than expected       | 1,502,000           | (1,356,000)  | (2,999,000)  | (8,000,000)  |              |
| Assets (Gain) / Loss                           | (12,157,000)        | (71,409,000) | (67,009,000) | (59,136,000) |              |
| Higher than expected contributions             |                     |              | (20,185,000) | (4,147,000)  |              |
| Inclusion of Ventura Non-terminal pay          |                     |              |              | 9,140,000    |              |
| Assumption Change                              |                     |              | (5,084,000)  |              |              |
| Reserve to offset Contingent Ventura Liability |                     |              | 32,145,000   |              |              |
| Miscellaneous Experience                       | 2,566,000           | (7,474,000)  | 2,309,000    | (5,062,000)  |              |
| Consolidated Changes (detail is not available) |                     |              |              |              | (54,041,000) |
| Unfunded Liability as of June 30               | 19,474,000          | 20,129,000   | 96,137,000   | 111,756,000  | 180,752,000  |

Probability of Separation Prior to Retirement

| Age   | Withdrawal |        | Death    |        | Disability |        | Service Retirement |
|---|------------|--------|----------|--------|------------|--------|--------------------|
|   | Ordinary   | Vested | Ordinary | Duty   | Ordinary   | Duty   |                    |
| <b>General Tier 1 Male Members</b>          |            |        |          |        |            |        |                    |
| 20  | 0.1460     | 0.0000 | 0.0002   | 0.0001 | 0.0000     | 0.0000 | 0.0000             |
| 30  | 0.1170     | 0.0098 | 0.0003   | 0.0001 | 0.0003     | 0.0002 | 0.0000             |
| 40  | 0.0176     | 0.0166 | 0.0006   | 0.0001 | 0.0010     | 0.0008 | 0.0000             |
| 50  | 0.0000     | 0.0000 | 0.0022   | 0.0002 | 0.0026     | 0.0013 | 0.0107             |
| 60  | 0.0000     | 0.0000 | 0.0042   | 0.0004 | 0.0043     | 0.0025 | 0.0835             |
| 70  | 0.0000     | 0.0000 | 0.0000   | 0.0000 | 0.0000     | 0.0000 | 1.0000             |
| <b>General Tier 1 Female Members</b>        |            |        |          |        |            |        |                    |
| 20  | 0.1540     | 0.0000 | 0.0002   | 0.0000 | 0.0000     | 0.0000 | 0.0000             |
| 30  | 0.0847     | 0.0080 | 0.0003   | 0.0000 | 0.0002     | 0.0002 | 0.0000             |
| 40  | 0.0096     | 0.0188 | 0.0005   | 0.0000 | 0.0006     | 0.0008 | 0.0000             |
| 50  | 0.0000     | 0.0079 | 0.0009   | 0.0000 | 0.0030     | 0.0013 | 0.0327             |
| 60  | 0.0000     | 0.0032 | 0.0024   | 0.0000 | 0.0019     | 0.0025 | 0.0804             |
| 70  | 0.0000     | 0.0000 | 0.0000   | 0.0000 | 0.0000     | 0.0000 | 1.0000             |
| <b>General Tiers 2 and 4 Male Members</b>   |            |        |          |        |            |        |                    |
| 20  | 0.0400     | 0.0000 | 0.0002   | 0.0001 | 0.0000     | 0.0000 | 0.0000             |
| 30  | 0.0400     | 0.0100 | 0.0003   | 0.0001 | 0.0003     | 0.0002 | 0.0000             |
| 40  | 0.0200     | 0.0210 | 0.0006   | 0.0001 | 0.0010     | 0.0008 | 0.0000             |
| 50  | 0.0000     | 0.0245 | 0.0022   | 0.0002 | 0.0022     | 0.0018 | 0.0200             |
| 60  | 0.0000     | 0.0070 | 0.0042   | 0.0004 | 0.0045     | 0.0039 | 0.0750             |
| 70  | 0.0000     | 0.0000 | 0.0000   | 0.0000 | 0.0000     | 0.0000 | 1.0000             |
| <b>General Tiers 2 and 4 Female Members</b> |            |        |          |        |            |        |                    |
| 20  | 0.0493     | 0.0000 | 0.0002   | 0.0000 | 0.0000     | 0.0000 | 0.0000             |
| 30  | 0.0476     | 0.0125 | 0.0003   | 0.0000 | 0.0003     | 0.0001 | 0.0000             |
| 40  | 0.0240     | 0.0125 | 0.0005   | 0.0000 | 0.0030     | 0.0020 | 0.0000             |
| 50  | 0.0000     | 0.0125 | 0.0009   | 0.0000 | 0.0042     | 0.0020 | 0.0160             |
| 60  | 0.0000     | 0.0000 | 0.0024   | 0.0000 | 0.0073     | 0.0056 | 0.0568             |
| 70  | 0.0000     | 0.0000 | 0.0000   | 0.0000 | 0.0000     | 0.0000 | 1.0000             |
| <b>General Tier 3 Male Members</b>          |            |        |          |        |            |        |                    |
| 20  | 0.0400     | 0.0000 | 0.0002   | 0.0001 | 0.0000     | 0.0000 | 0.0000             |
| 30  | 0.0400     | 0.0100 | 0.0003   | 0.0001 | 0.0002     | 0.0000 | 0.0000             |
| 40  | 0.0200     | 0.0210 | 0.0006   | 0.0001 | 0.0006     | 0.0001 | 0.0000             |
| 50  | 0.0000     | 0.0245 | 0.0022   | 0.0002 | 0.0016     | 0.0002 | 0.0000             |
| 60  | 0.0000     | 0.0070 | 0.0042   | 0.0004 | 0.0038     | 0.0009 | 0.1200             |
| 70  | 0.0000     | 0.0000 | 0.0000   | 0.0000 | 0.0000     | 0.0000 | 1.0000             |
| <b>General Tier 3 Female Members</b>        |            |        |          |        |            |        |                    |
| 20  | 0.1687     | 0.0000 | 0.0002   | 0.0000 | 0.0000     | 0.0000 | 0.0000             |
| 30  | 0.1080     | 0.0085 | 0.0003   | 0.0000 | 0.0001     | 0.0000 | 0.0000             |
| 40  | 0.0518     | 0.0240 | 0.0006   | 0.0000 | 0.0002     | 0.0001 | 0.0000             |
| 50  | 0.0157     | 0.0130 | 0.0022   | 0.0000 | 0.0010     | 0.0003 | 0.0000             |
| 60  | 0.0200     | 0.0060 | 0.0042   | 0.0000 | 0.0027     | 0.0008 | 0.0317             |
| 70  | 0.0000     | 0.0000 | 0.0000   | 0.0000 | 0.0000     | 0.0000 | 1.0000             |
| <b>Safety and Probation Members</b>         |            |        |          |        |            |        |                    |
| 20  | 0.0130     | 0.0500 | 0.0002   | 0.0005 | 0.0000     | 0.0008 | 0.0000             |
| 30  | 0.0130     | 0.0400 | 0.0003   | 0.0005 | 0.0003     | 0.0011 | 0.0000             |
| 40  | 0.0127     | 0.0150 | 0.0004   | 0.0006 | 0.0009     | 0.0047 | 0.0000             |
| 50  | 0.0000     | 0.0075 | 0.0009   | 0.0007 | 0.0012     | 0.0125 | 0.0362             |
| 60  | 0.0000     | 0.0000 | 0.0000   | 0.0000 | 0.0000     | 0.0000 | 1.0000             |
| 70  | 0.0000     | 0.0000 | 0.0000   | 0.0000 | 0.0000     | 0.0000 | 1.0000             |



Following is a chart which compares the recommended actuarial investment earnings assumption against the expected returns plus or minus one standard deviation. The expected return is based on Mercer's capital market assumptions and the standard deviation is based on a simulation of future returns over 20 years. The standard deviation is an annualized amount over the 20 year period. The expected return (net of expenses) is 9.4%, and the standard deviation is 2.7%. The 8.25% return is roughly equivalent to the 66th percentile of returns, meaning there is about a 34% chance that the actual 20 year investment return will be less than the Board's assumed investment return.



***THE STATISTICAL SECTION***

**Schedule of Employer Contributions  
(In Thousands Of Dollars)**

| Year End  | Actuarially Required Contributions (ARC) | Contributions Made As A % of ARC |
|-----------|--|----------------------------------|
| 6/30/1996 | \$40,151                                 | 100%                             |
| 6/30/1997 | \$42,887                                 | 100%                             |
| 6/30/1998 | \$42,676                                 | 100%                             |
| 6/30/1999 | \$41,289                                 | 100%                             |
| 6/30/2000 | \$38,695                                 | 100%                             |
| 6/30/2001 | \$39,482                                 | 100%                             |
| 6/30/2002 | \$33,541                                 | 100%                             |

**Schedule of Revenue by Source  
(In thousands of Dollars)**

| Year End  | Employee Contribution | Employer Contribution | Investment Income | Total Contributions |
|-----------|-----------------------|-----------------------|-------------------|---------------------|
| 6/30/1996 | \$10,561              | \$40,151              | \$107,061         | \$157,773           |
| 6/30/1997 | \$11,198              | \$42,887              | \$152,473         | \$206,558           |
| 6/30/1998 | \$12,033              | \$42,676              | \$168,115         | \$222,824           |
| 6/30/1999 | \$12,586              | \$41,289              | \$83,550          | \$137,425           |
| 6/30/2000 | \$14,383              | \$38,695              | \$123,203         | \$176,282           |
| 6/30/2001 | \$15,287              | \$39,482              | <\$65,750>        | <\$10,981>          |
| 6/30/2002 | \$16,627              | \$33,541              | <\$82,410>        | <\$32,242>          |

**Schedule of Expenses by Type  
(In thousands of Dollars)**

| Year End  | Administrative Expenses | Retirement Benefits Paid | Refunds | Total    |
|-----------|-------------------------|--------------------------|---------|----------|
| 6/30/1996 | \$717                   | \$40,498                 | \$1,108 | \$42,323 |
| 6/30/1997 | \$909                   | \$42,338                 | \$1,462 | \$44,759 |
| 6/30/1998 | \$1,034                 | \$45,398                 | \$1,653 | \$48,085 |
| 6/30/1999 | \$1,070                 | \$49,492                 | \$1,640 | \$52,202 |
| 6/30/2000 | \$1,221                 | \$53,090                 | \$1,896 | \$56,207 |
| 6/30/2001 | \$1,491                 | \$58,807                 | \$1,846 | \$62,144 |
| 6/30/2002 | \$1,509                 | \$65,186                 | \$1,551 | \$68,246 |

## Summary of Retired and Inactive Member Benefits \*

| Retired Members              | 2001         | 2000         | 1999         | 1998         | 1997         | 1996         |
|------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|
| <b>Service Retirement</b>    |              |              |              |              |              |              |
| Number                       | 2,611        | 2,383        | 2,295        | 2,300        | 2,293        | 2,269        |
| Annual Allowance             |              |              |              |              |              |              |
| Basic Only                   | \$34,500,000 | \$30,059,000 | \$27,966,000 | \$26,159,000 | \$24,897,000 | \$23,652,000 |
| Cola                         | \$15,165,000 | \$13,692,000 | \$12,343,000 | \$11,910,000 | \$10,924,000 | \$10,480,000 |
| Total                        | \$49,665,000 | \$43,751,000 | \$40,309,000 | \$38,069,000 | \$35,821,000 | \$34,132,000 |
| Average Monthly Payment      | \$1,585      | \$1,530      | \$1,464      | \$1,379      | \$1,302      | \$1,254      |
| <b>Disability Retirement</b> |              |              |              |              |              |              |
| Number                       | 300          | 280          | 263          | 250          | 231          | 222          |
| Annual Allowance             |              |              |              |              |              |              |
| Basic Only                   | \$4,597,000  | \$4,014,000  | \$3,517,000  | \$3,115,000  | \$2,540,000  | \$2,347,000  |
| Cola                         | \$1,808,000  | \$1,591,000  | \$1,402,000  | \$1,303,000  | \$1,172,000  | \$1,074,000  |
| Total                        | \$6,405,000  | \$5,605,000  | \$4,919,000  | \$4,418,000  | \$3,712,000  | \$3,421,000  |
| Average Monthly Payment      | \$1,779      | \$1,668      | \$1,559      | \$1,473      | \$1,339      | \$1,284      |
| <b>Beneficiaries</b>         |              |              |              |              |              |              |
| Number                       | 459          | 439          | 401          | 381          | 353          | 353          |
| Annual Allowance             |              |              |              |              |              |              |
| Basic Only                   | \$3,213,000  | \$2,950,000  | \$2,819,000  | \$2,154,000  | \$5,151,000  | \$1,921,000  |
| Cola                         | \$3,133,000  | \$2,886,000  | \$2,444,000  | \$2,204,000  | \$1,989,000  | \$1,784,000  |
| Total                        | \$6,346,000  | \$5,836,000  | \$5,263,000  | \$4,358,000  | \$4,140,000  | \$3,705,000  |
| Average Monthly Payment      | \$1,152      | \$1,108      | \$1,094      | \$953        | \$918        | \$874        |
| <b>Total Retired Members</b> |              |              |              |              |              |              |
| Number                       | 3,370        | 3,102        | 2,979        | 2,931        | N/A          | N/A          |
| Annual Allowance             |              |              |              |              |              |              |
| Basic Only                   | \$42,310,000 | \$37,023,000 | \$34,302,000 | \$31,428,000 | N/A          | N/A          |
| Cola                         | \$20,106,000 | \$18,169,000 | \$16,189,000 | \$15,417,000 | N/A          | N/A          |
| Total                        | \$62,416,000 | \$55,192,000 | \$50,491,000 | \$46,845,000 | N/A          | N/A          |
| Average Monthly Payment      | \$1,543      | \$1,483      | \$1,422      | \$1,332      | N/A          | N/A          |
| <b>Inactive Members</b>      |              |              |              |              |              |              |
|                              | 747          | 646          | 613          | 522          | 518          | 470          |

\* The Actuarial Valuation Report is the source document for this table. The June 30, 2002 Actuarial Valuation will not be available until January 28, 2003.

**Schedule of Average Monthly Salary of Active Members \***  
**(By Plan and Membership Type)**

|                      | 2001    | 2000    | 1999    | 1998    | 1997    | 1996    |
|----------------------|---------|---------|---------|---------|---------|---------|
| General Plan 1       | \$5,477 | \$5,143 | \$4,910 | \$4,451 | \$4,200 | \$4,045 |
| General Plan 2       | \$4,934 | \$4,636 | \$4,301 | \$3,894 | \$3,573 | \$3,553 |
| General Plan 3       | \$4,516 | \$4,197 | \$3,820 | \$3,522 | \$3,255 | \$3,285 |
| General Plan 4       | \$4,177 | \$3,831 | \$3,483 | \$3,151 | \$0     | \$0     |
| General Plan Total   | \$4,700 | \$4,451 | \$4,199 | \$3,880 | \$3,634 | \$3,601 |
| Safety Plan 1        | \$7,327 | \$6,955 | \$6,400 | \$5,562 | \$4,670 | \$4,490 |
| Safety Plan 2        | \$6,479 | \$6,102 | \$5,883 | \$4,906 | \$4,135 | \$3,967 |
| Safety Plan 4        | \$5,375 | \$5,271 | \$4,957 | \$3,900 | \$0     | \$0     |
| Safety Plan Total    | \$6,332 | \$6,143 | \$5,855 | \$5,009 | \$4,324 | \$4,170 |
| Probation Plan 1     | \$5,861 | \$5,460 | \$5,100 | \$4,634 | \$4,358 | \$4,296 |
| Probation Plan 2     | \$5,079 | \$4,654 | \$4,240 | \$3,941 | \$3,548 | \$3,608 |
| Probation Plan 4     | \$4,100 | \$3,660 | \$3,119 | \$3,010 | \$0     | \$0     |
| Probation Plan Total | \$4,744 | \$4,441 | \$4,104 | \$3,968 | \$3,801 | \$3,858 |
| Total                | \$4,846 | \$4,603 | \$4,348 | \$3,988 | \$3,704 | \$3,667 |

\* The source document for this table is the Actuarial Valuation Report. The June 30, 2002 Actuarial Valuation will not be available until January 28, 2003.

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