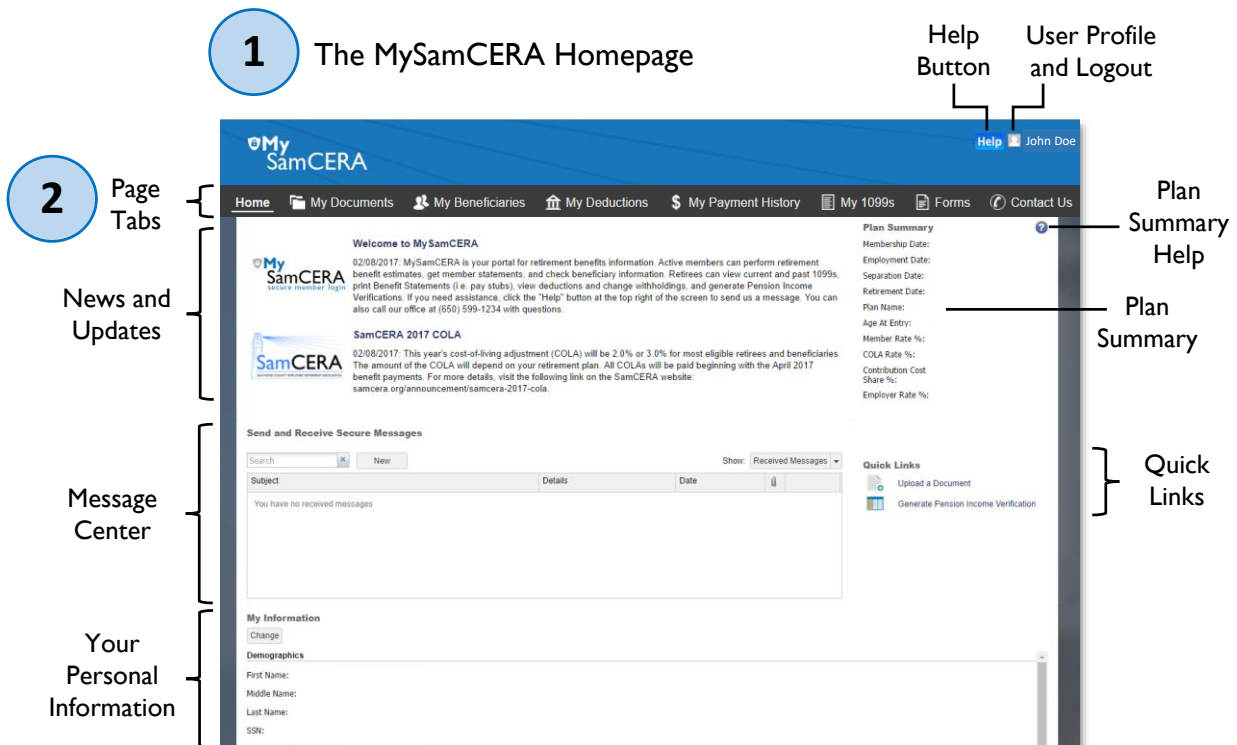


1 The MySamCERA Homepage



1 The MySamCERA Homepage: How to Navigate the Homepage

Page Tabs: Click on these to access the other pages of the MySamCERA website.

News and Updates: SamCERA will post basic news and information here.

Message Center: You can send and receive secure messages with SamCERA staff.

Your Personal Information: Review basic information and change select contact information.

Help Button: Click here to contact SamCERA staff.

User Profile and Logout: Click this icon to change some of your user preferences or to logout.

Plan Summary: As a retiree, you will see basic information regarding your dates of employment and retirement.

Plan Summary Help: Click this icon for an explanation of plan summary information.

Quick Links: You can upload documents or generate a Pension Income Verification.

2 Page Tabs: How to Navigate the MySamCERA Website

Home: Click "Home" at any time to return to the homepage.

My Documents: All the paperwork in your member file is here, including Benefit Statements (i.e. your pay stubs).

My Beneficiaries: Your current beneficiary designations can be viewed here. You can change contact information for beneficiaries, and you can change certain designations for beneficiaries receiving a lump-sum payment.

My Deductions: You can view your direct deposit information and elected deductions. You can also change your tax withholding and deductions for certain other items.

My Payment History: Here you can get a high-level overview of your payment history. If you're looking for more detail, you can find your Benefit Statements (i.e. your pay stubs) under the My Documents tab.

My 1099s: You can find a printable copy of your 1099-Rs.

Forms: Various blank SamCERA forms are linked in this section.

Contact Us: Here you can find contact information for SamCERA.